

# Capital University of Economics and Business

## Overseas Chinese College

### Course Syllabus

<b>Year and Semester</b>	2024 Fall						
<b>Course Name</b>	Corporate and Business Law						
<b>Course Code</b>	ACCAF4						
<b>Course Type</b>	<input type="checkbox"/> General Education (Required)		<input type="checkbox"/> General Education (Elective)				
	<input type="checkbox"/> Basic Disciplinary Course		<input type="checkbox"/> Professional Course (Required)				
	<input checked="" type="checkbox"/> Professional Course (Elective)		<input type="checkbox"/> Professional Course (Expanded)				
	<input type="checkbox"/> Professional Course (Advanced)						
<b>Course Credits</b>	2						
<b>Course Hours</b>	Total Class Hours	32	Lecture Hours	32	Experiment (Computer) Hours	0	
<b>Applicable object</b>	<input checked="" type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input checked="" type="checkbox"/> Business Administration (Accounting) <input type="checkbox"/> Information Management and Information Systems (Finance)						
<b>Prerequisites</b>	ACCAF1						
<b>Instructor</b>	Xiaoli Zhu (Echo Zhu)						
<b>Contact Information</b>	Office: Qizhugongwen Building C203						
	Tele: 13810485229						
	Email: zhuxiaoli@cueb.edu.cn						
<b>Office Hour</b>	T: 8:00-9:35; W: 8:00-9:35; F:8:00-9:35						
<b>Learning Centre</b>	Th: 10:00-12:00; 18:00-20:00(online)						
<b>Grade/Section</b>	2024ACCA1; 2024ACCA2						
<b>Course Time/Place</b>	(2024ACCA1) TH: 13:30-15:05/A104; (2024ACCA2) TH: 15:25-17:00/A105.						
<b>Textbook</b>	1. F4 Corporate and Business Law text book-England (LW-ENG),BPP Publishing Limited 2. F4 Corporate and Business Law practice kits-England (LW-ENG),BPP Publishing Limited						

#### Reference Book

Corporate and Business Law - England (LW-ENG), Kaplan Publishing.

#### Course Description

This course is designed to provide students with a brief introduction of the legal system of UK. Emphasizing the importance of legal rules relating to the law of obligations. It involves law and legal systems of UK, sources of law, contract law, which introducing the formation of contract, content of contract, breach of contract and remedies, law of torts, law of employment contract. With an aim to develop knowledge and understanding of law concept, legal system of UK, and its application under UK context of business law, such as contract law and law of torts. This subject forms part of a broad-based education to equip students with strong fundamentals for future learning.

## Student Learning Objectives

On successful completion of this exam, candidates should be able to:

Knowledge	<ul style="list-style-type: none"> <li>◆ Know essential elements of the legal system, including the main sources of law and court system.</li> <li>◆ Recognize and understand the nature, elements and contents of contract, including offer, acceptance, consideration and contract terms.</li> <li>◆ Understand the nature of employment contract, types of dismissal, common law and statutory duties placed on the employer and employee.</li> <li>◆ Explain tort of negligence, including the duty of care and its breach.</li> <li>◆ Describe the procedures for registering companies and relevant statutory books and records.</li> </ul>
Capability	<ul style="list-style-type: none"> <li>◆ Draft contracts and identify potential issues in a contract.</li> <li>◆ Analyze the effect of breach of contract, and apply the remedies available.</li> <li>◆ Evaluate consequence for tort of negligence and discuss defences to actions in negligence.</li> <li>◆ Distinguish different types of dismissals, and apply remedies available to unfair dismissal.</li> <li>◆ Register a company following the rules of company formation.</li> </ul>
Mindset	<ul style="list-style-type: none"> <li>◆ Establish legal awareness in business activities.</li> <li>◆ Cultivate sense of risk and responsibility.</li> <li>◆ Apply critical thinking in the process of decision making under different legal environment.</li> <li>◆ Effectively communicate with stakeholders to avoid legal risks.</li> </ul>

## Website Source

<https://www.accaglobal.com>

## Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

## Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, short answer questions, essay questions, problems, and preparation of financial statements. Students should rely

		<p>primarily on homework assignments to give them a sense of what they may see for material on exams.</p>
Mid-Term Test	20%	<p>A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of multiple-choice questions and it should be completed within 15 minutes in class.</p>
Homework	15%	<p>Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.</p>
Quizzes	15%	<p>There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both concepts and the application of those concepts.</p>
Presentation	10%	<p>The students will be divided into several groups to prepare a presentation. Each student is required to be involved in the presentation. The topics can be selected from the textbook or lectures. Each group need to finish a PPT related to the topic which is given and hand in the related resources to the teacher before the presentation.</p>
Participation	10%	<p>Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.</p>
Attendance	10%	Refer to attendance policy listed below
<b>Total</b>	<b>100%</b>	

### **Detailed Grade Computation**

	<b>Before Midterm</b>	<b>After Midterm</b>
Attendance	5%	5%

Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Mid-Term Test	20%	
Final exam		20%
Total	40%	60%

### **Grading Policy**

Score of Hundred-mark System	Grade point	Grade of Five-Points System	Grade Point
90-100	4.0-5.0	Excellent	4.5
80-89	3.0-3.9	Good	3.5
70-79	2.0-2.9	Middle	2.5
60-69	1.0-1.9	Pass	1.5
Less than 60	0.0	Fail	0.0

### **Assessment of Student Performance**

#### ***☛ Self-Study and Reading ability Practice***

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

#### ***☛ Homework***

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

#### ***☛ Attendance***

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ◆ Being late for 15 minutes or more is considered an absence.
- ◆ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ◆ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly. but students are welcome to continue attending classes.
- ◆ An incomplete grade (I) will be considered in case of medical or family emergencies.

#### ***☛ Participation***

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.

- ♦Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ♦Any misbehavior and non-class related activities in class will result in the lower level of the participation grade, including ringing cell phones.
- ♦All above behaviors will be solely evaluated by the instructor for scoring.

**☞ Textbook**

Students must bring the textbook to class.

**Topical Course Outline**

Week	Date	Topics	Platform	Homework
1		<ul style="list-style-type: none"> <li>● Syllabus</li> <li>● Chapter 1</li> <li>• Defining what is law and the nature of law</li> <li>• Distinguish and describe different types of law</li> <li>• Explain the structure and operation of the courts</li> </ul>	Tencent Meeting Online	Homework for CH1
2		<ul style="list-style-type: none"> <li>● Chapter 2</li> <li>• Case law and precedent</li> <li>• Legislation</li> <li>• Statutory interpretation</li> </ul>	Tencent Meeting Online	Homework for CH2
3		<ul style="list-style-type: none"> <li>● Quiz 1</li> <li>● Chapter 3</li> <li>• Definition of contract</li> <li>• Form of contract</li> </ul>	Tencent Meeting Online	
8		<ul style="list-style-type: none"> <li>● Chapter 3</li> <li>• Offer and acceptance</li> </ul>	Classroom	Homework for CH3
9		<ul style="list-style-type: none"> <li>● Chapter 4</li> <li>• Consideration</li> <li>• Intention to create legal relations</li> </ul>	Classroom	
10		<ul style="list-style-type: none"> <li>● Chapter 4</li> <li>• Privity of contract</li> <li>● Mid-term test</li> </ul>	Classroom	Homework for CH4
11		<ul style="list-style-type: none"> <li>● Chapter 5</li> <li>• Contract terms</li> </ul>	Classroom	

12		<ul style="list-style-type: none"> <li>● Chapter 5</li> <li>• The Unfair Contract Terms Act 1977</li> <li>• The consumer Rights Act 2015</li> </ul>	Classroom	Homework for CH5
13		<ul style="list-style-type: none"> <li>● Chapter 6</li> <li>• Breach of contract and damages</li> </ul>	Classroom	
14		<ul style="list-style-type: none"> <li>● Chapter 6</li> <li>• Common law remedies</li> <li>• Equitable remedies</li> <li>● Quiz 2</li> </ul>	Classroom	Homework for CH6
15		<ul style="list-style-type: none"> <li>● Chapter 7</li> <li>• Tort and other wrongs</li> <li>• Tort of negligence</li> <li>• Duty of care</li> </ul>	Classroom	Homework for CH7
16		<ul style="list-style-type: none"> <li>● Chapter 8</li> <li>• Employment contract: basic issues</li> <li>• Common law duties</li> <li>• Statutory duties</li> </ul>	Classroom	Homework for CH8
17		<ul style="list-style-type: none"> <li>● Chapter 9</li> <li>• Role and duties of company promoters</li> <li>• Procedure for registering companies</li> </ul>	Classroom	Homework for CH9
18		<ul style="list-style-type: none"> <li>• Presentation</li> </ul>	Classroom	

*Note: In the first three weeks, Tencent Meeting, Mosoteach and the Wechat group will be used as the main teaching methods. The Wechat group will be mainly used to inform the students' daily study activities and tasks. Tencent Meeting and Mosoteach will be used as the main study platform to teach and organize the study activities. When classes change back to school, Tencent Meeting will be stopped to use. Mosoteach will be mainly used to upload PPTS and release some learning materials.*

*Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams. A review in Chinese may be held during L.C. and O.H. in the semester.*

### **Teacher's Office Hour**

- ◆ The instructor's office hour is shown in the front of the office door.
- ◆ Students are suggested to use the instructor's office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students' participation.
- ◆ The time can be scheduled by instructors or students, or both.

### **Cheating and Plagiarism**

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest**

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score the student can earn in that course is a "C".

### **Important Dates**

<b>Midterm Test</b>	<b>Week 9 or 10</b>
<b>Final Exam</b>	<b>Week 18 or 19 (Refer to the notice of the Academic Affairs Office)</b>

*Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.*

**Instructor:** \_\_\_\_\_

**Department Head:** \_\_\_\_\_

