

# Capital University of Economics and Business

## Overseas Chinese College

### Course Syllabus

<b>Year and Semester</b>	2024 Spring					
<b>Course Name</b>	College English IV					
<b>Course Code</b>	CE 224					
<b>Course Type</b>	<input checked="" type="checkbox"/> General Education (Required)		<input type="checkbox"/> General Education (Elective)			
	<input type="checkbox"/> Basic Disciplinary Course		<input type="checkbox"/> Professional Course (Required)			
	<input type="checkbox"/> Professional Course (Elective)		<input type="checkbox"/> Professional Course (Expanded)			
	<input type="checkbox"/> Professional Course (Advanced)					
<b>Course Credits</b>	2					
<b>Course Hours</b>	Total Class Hours	32	Lecture Hours	32	Experiment (Computer) Hours	0
<b>Applicable object</b>	<input type="checkbox"/> Freshman <input checked="" type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior					
	<input checked="" type="checkbox"/> Business Administration (Accounting)					
	<input checked="" type="checkbox"/> Information Management and Information Systems (Finance)					
<b>Prerequisites</b>	CE223					
<b>Instructor</b>	Vera, Cathy, Gloria, Daisy, Karen, Jane.Y, Mark, Bethany, Jane.S, Michelle					
<b>Contact Information</b>	zhangwei@cueb.edu.cn; luochangqing@cueb.edu.cn; huazhang@cueb.edu.cn; xutong@cueb.edu.cn; liyaling@cueb.edu.cn; yanxiaoling@cueb.edu.cn; sunyue@cueb.edu.cn; lixianfeng@cueb.edu.cn; songxianli@cueb.edu.cn; duyue@cueb.edu.cn.					
<b>Office Hour</b>	Tuesday to Friday					
<b>Learning Centre</b>	Tuesday to Friday					
<b>Grade/Section</b>	2022 Y01-Y10					
<b>Course Time/Place</b>	Tuesday, 13:30-15:05 pm					
<b>Textbook</b>	Core English IV 《核心英语》高阶版下册 ISBN 9787563835607					

#### Reference Book

雅思真词汇(第6版) 世界知识出版社 ISBN 9787501258703

#### Course Description

College English IV (CE224) is an advanced part in College English series courses. It focuses on the development of academic reading, writing and communicative skills in English. Students will be immersed in the English learning environment and have the practical communication skills developed in both autonomous learning and classroom learning processes. Through reading and writing, students learn to express their ideas according to academic writing tasks, while through listening and speaking, students develop skills in describing academic topics. Students will also practice critical thinking and develop inter-culture understanding by applying a variety of strategies in this course.

## Student Learning Objectives

On successful completion of this exam, candidates should be able to:

Knowledge	<ul style="list-style-type: none"> <li>recognize and paraphrase the key information while listening to others</li> <li>paraphrase speeches methodically</li> <li>interpret and paraphrase the key information</li> <li>interpret basic structure of academic essays</li> </ul>
Capability	<ul style="list-style-type: none"> <li>apply the listening and speaking skills in daily life</li> <li>present inter-cultural consciousness in daily communication both in speaking and written form</li> <li>demonstrate effective professional communication skills</li> </ul>
Mindset	<ul style="list-style-type: none"> <li>develop Chinese cultural confidence</li> <li>cultivate inter-cultural awareness</li> <li>be logical, ethical, methodical, consistent and accurate</li> <li>apply critical thinking in the process of language outputting</li> </ul>

## Website Source

- [https:// www.chinaielts.org/](https://www.chinaielts.org/)
- [https:// www.ielts.org/](https://www.ielts.org/)

## Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

## Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, gap filling questions, short answer questions, essay questions, and oral questions, etc. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of subjective and objective questions.
Homework	20%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.

Quizzes	10%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both language skills and the application of those skills.
Presentation	10%	Topics for presentation will be given to students prior to the delivery. Presentations will be done in either an individual or a team form.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
<b>Total</b>	<b>100%</b>	

### **Detailed Grade Computation**

	<b>Before Midterm</b>	<b>After Midterm</b>
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Midterm test	20%	
Final exam		20%
<b>Total</b>	<b>40%</b>	<b>60%</b>

### **Assessment of Student Performance**

#### *☞ Self-Study and Reading ability Practice*

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

#### *☞ Homework*

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

#### *☞ Attendance*

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ♦ Being late for 15 minutes or more is considered an absence.
- ♦ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ♦ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly. but students are welcome to continue attending classes.
- ♦ An incomplete grade (I) will be considered in case of medical or family emergencies.

#### *☞ Participation*

- ♦ Students should participate in classes actively. Half of participation grade is determined by their presentation

in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.

- ♦ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ♦ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ♦ Any misbehavior and non-class related activities in class will result in the lower level of the participation grade, including ringing cell phones.
- ♦ All above behaviors will be solely evaluated by the instructor for scoring.

### *☞ Textbook*

Students must bring the textbook to class.

### **Topical Course Outline**

UNIT	Week	Date	Section	Contents	Homework
<b>Unit 1 Appreciate Art</b>	1	2.27	L&S	<ul style="list-style-type: none"> <li>● <b>Syllabus</b></li> <li>● <b>Episode 1: Discussion on Romeo and Juliet</b></li> </ul> <b>Warm-up activities</b> <ul style="list-style-type: none"> <li>● Lead-in discussion</li> <li>● Unit project introduction</li> </ul> <b>Listening activity</b> <ul style="list-style-type: none"> <li>● Listening practice: Discussion on Romeo and Juliet</li> <li>● Listening skill build up: The Use of Euphemism</li> </ul> <b>Critical thinking activity</b> <ul style="list-style-type: none"> <li>● Intercultural skill: Appreciating Chinese Aesthetics in a Global Context</li> </ul> <b>Speaking activities and feedback</b>	Review E1; Finish the listening practice on Xuexitong.
<b>Unit 1 Appreciate Art</b>	2	3.5	R&W	<b>Reading part</b> <ul style="list-style-type: none"> <li>● Warming-up activity</li> </ul> Complete a small test about academic reading. <ul style="list-style-type: none"> <li>● Introduction to academic reading circles Briefly introduce academic reading circles.</li> <li>● Demonstration of how each role in a circle works</li> </ul> Learn the responsibilities of each role in an academic reading circle, using the given passage as a sample. <ul style="list-style-type: none"> <li>● Teacher guides each group to present their reading findings of U1 reading passage.</li> <li>● Assignment</li> </ul> Form six groups and each group plays a role in a reading circle. Prepare for the	Each group reads the passage in Section B of Unit 2. Complete the role sheet of each assigned role.

				presentation.	
<b>Unit 1 Appreciate Art</b>	3	3.12	L&S	<ul style="list-style-type: none"> <li>● <b>Episode 2: A Piece of Art</b></li> <li>● <b>Lead-in discussion</b></li> <li>● <b>Video-watching and exercise:</b> A Piece of Art</li> <li>● <b>Speaking skill build up:</b> Describing A Painting</li> <li>● <b>Speaking activity:</b> Using subject, colors, composition to make a painting attractive</li> <li>● Activities 6-13</li> <li>● Feedback &amp; evaluation</li> </ul> <p><b>Sound of China:</b> Chinese Characters and Calligraphy</p>	Review E2; Finish the listening practice on Xuexitong.
<b>Unit 1 Appreciate Art</b>	4	3.19	R&W	<p><b>Writing Part</b></p> <ul style="list-style-type: none"> <li>● Writing skill: Understanding a diagram Complete Activity 1&amp;2</li> <li>● Writing skill: Describing a process and using the right voice Complete Activity 3&amp;4</li> <li>● Writing skill: explaining each step fully Complete Activity 5</li> <li>● Writing skill: achieving coherence and cohesion Complete Activity 6-8</li> </ul>	Complete Activity 9&10

<p><b>Unit 2 Follow Etiquette Rules</b></p>	<p>5</p>	<p>3.26</p>	<p>L&amp;S</p>	<ul style="list-style-type: none"> <li>● <b>Episode 1: What Makes a Good Employee</b></li> </ul> <p><b>Warm-up activities</b></p> <ul style="list-style-type: none"> <li>● Lead-in discussion</li> <li>● Unit project introduction</li> </ul> <p><b>Listening activity</b></p> <ul style="list-style-type: none"> <li>● Listening practice: What Makes a Good Employee</li> <li>● Listening skill build up: Determining the relationships among ideas</li> </ul> <p><b>Critical thinking activity</b></p> <ul style="list-style-type: none"> <li>● Intercultural skill: Interpreting different norms and practices of etiquette in the world</li> </ul> <p>Speaking activities and feedback</p>	<p>Review E1; Finish the listening practice on Xuexitong.</p>
<p><b>Unit 2 Follow Etiquette Rules</b></p>	<p>6</p>	<p>4.2</p>	<p>R&amp;W</p>	<p><b>Reading part</b></p> <ul style="list-style-type: none"> <li>● Warming-up activity</li> <li>● Review the ARC approach</li> <li>● Each group present their reading findings of U2 reading passage.</li> <li>● Assignment</li> </ul> <p>Form six groups and each group plays a role in a reading circle. Prepare for the presentation.</p>	<p>Each group reads the passage in Section B of Unit 4 Complete the role sheet of each assigned role.</p>
<p><b>Unit 2 Follow Etiquette Rules</b></p>	<p>7</p>	<p>4.9</p>	<p>L&amp;S</p>	<ul style="list-style-type: none"> <li>● <b>Episode 2: Being Polite</b></li> <li>● Lead-in discussion</li> <li>● Video-watching and exercise: Being Polite</li> <li>● Speaking skill build up: Describing the ways of being polite ; Identifying different shapes of objects</li> </ul> <p><b>Speaking activity:</b> Using adjectives in the correct order</p> <ul style="list-style-type: none"> <li>● Activities 6-13</li> <li>● Feedback &amp; evaluation</li> </ul> <p><b>Sound of China illustration:</b> Showing Respect: Chinese Fist and Palm Salute</p>	<p>Review E2; Finish the speaking practice on Xuexitong.</p>

<b>Unit 2 Follow Etiquette Rules</b>	8	4.16	R&W	<b>Writing part</b> <ul style="list-style-type: none"> <li>● Production task explanation</li> <li>● Refuting an argument Finish Activity 1,2&amp;3 in groups.</li> <li>● Expressing concessions Complete Activity 4 individually.</li> <li>● Making conclusions Finish Activity 5 within a group.</li> <li>● Guided writing Finish Activity 6 in groups.</li> </ul>	Finish Activity 7&8 individually on Xuexitong.
<b>Mid-term</b>	9	4.23	R&W	<ul style="list-style-type: none"> <li>● <b>Review and Mid-term Test</b></li> </ul>	
<b>Unit 3 Make A Difference</b>	10	4.30	L&S	<ul style="list-style-type: none"> <li>● <b>Episode 1: Birth Order and Personality Warm-up activities</b></li> <li>● Lead-in discussion</li> <li>● Unit project introduction</li> <li>● <b>Listening activity</b></li> <li>● Listening practice: Birth Order and Personality</li> <li>● Listening skill build up: The Use of Past Conditional Structure</li> <li>● <b>Critical thinking activity</b></li> <li>● Intercultural skill: How People Respect the Elderly Worldwide</li> </ul> Speaking activities and feedback	Review E1; Finish the listening practice on Xuexitong.
<b>Unit 3 Make A Difference</b>	11	5.7	R&W	<b>Writing part</b> <ul style="list-style-type: none"> <li>● Describing a map Finish Activity 1&amp;2 in groups.</li> <li>● Words about locations Complete Activity 3 individually.</li> <li>● Words about spatial relations Finish Activity 4 individually.</li> <li>● Adding more details to the description Finish Activity 5 individually.</li> <li>● Finish Activity 6 in groups.</li> </ul>	Finish Activity 12&13 individually on Xuexitong.
<b>Unit 3 Make A Difference</b>	12	5.14	L&S	<ul style="list-style-type: none"> <li>● <b>Episode 2: Age and Ageing</b></li> <li>● <b>Lead-in discussion</b></li> <li>● <b>Video-watching and exercise:</b> Age and Ageing</li> <li>● <b>Speaking skill build up:</b> Evaluate different opinions</li> <li>● <b>Speaking activity:</b> Why Is the World Getting Older?</li> <li>● Activities 6-13</li> <li>● Feedback &amp; evaluation</li> </ul> <b>Sound of China:</b> A Glimpse of Chinese Family Values	Review E2; Finish the listening practice on Xuexitong.

<p><b>Unit 4 Embrace the Future</b></p>	13	5.21	R&W	<p><b>Reading part</b></p> <ul style="list-style-type: none"> <li>● Production task explanation.</li> <li>● Warming-up activity</li> </ul> <p>Discuss the questions in pairs.</p> <ul style="list-style-type: none"> <li>● Presentation</li> </ul> <p>Each group presents their work within 20 minutes, using the role sheets as prompts.</p> <ul style="list-style-type: none"> <li>● Evaluation</li> </ul> <p>Each group and the instructor give feedback to students work.</p>	Preview the writing part
<p><b>Unit 4 Embrace the Future</b></p>	14	5.28	L&S	<ul style="list-style-type: none"> <li>● <b>Episode 1: Cities of the Future</b></li> </ul> <p><b>Warm-up activities</b></p> <ul style="list-style-type: none"> <li>● Lead-in discussion</li> <li>● Unit project introduction</li> </ul> <p><b>Listening activity</b></p> <ul style="list-style-type: none"> <li>● Listening practice: Cities of the Future</li> <li>● Listening skill build up: Expressing Numbers in Listening</li> </ul> <p><b>Critical thinking activity</b></p> <ul style="list-style-type: none"> <li>● Intercultural skill: The Similarities Between Chinese Dream and American Dream</li> </ul> <p>Speaking activities and feedback</p>	Review E1; Finish the listening practice on Xuexitong.
<p><b>Unit 4 Embrace the Future</b></p>	15	6.4	R&W	<p><b>Writing part</b></p> <ul style="list-style-type: none"> <li>● Avoiding less formal vocabulary</li> </ul> <p>Finish Activity 1 in groups.</p> <ul style="list-style-type: none"> <li>● Avoiding overusing personal pronouns</li> </ul> <p>Complete Activity 2 individually.</p> <ul style="list-style-type: none"> <li>● Avoiding using too many simple sentences</li> </ul> <p>Finish Activity 3 individually.</p> <ul style="list-style-type: none"> <li>● Adding absolute statements</li> </ul> <p>Finish Activity 4 individually.</p> <ul style="list-style-type: none"> <li>● Writing with accuracy</li> </ul> <p>Finish Activity 5 individually.</p> <ul style="list-style-type: none"> <li>● Guided writing</li> <li>● Finish Activity 6&amp;7 in groups</li> </ul>	Finish Activity 8&9 on Xuexitong individually
<p><b>Review and Presentation</b></p>	16	6.11	L&S	<ul style="list-style-type: none"> <li>● <b>Speaking final test (TBA)</b></li> </ul>	



*Note: Wechat group and Xuexitong will be used to facilitate our teaching and learning activities. The Wechat group will be mainly used to inform the students study activities and answer questions. Xuexitong will be used as the main study platform to organize the study activities and upload learning materials.*

*Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams. A review in Chinese may be held during L.C. and O.H. in the semester.*

### **Teacher's Office Hour**

- The instructor's office hour is shown in the front of the office door.
- Students are suggested to use the instructor's office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students' participation.
- The time can be scheduled by instructors or students, or both.

### **Cheating and Plagiarism**

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

### **Important Dates**

Midterm Test	Week 9 or 10
Final Exam	Refer to the notice of the Academic Affairs Office

**Note:**

*Y06-Y10 每周课程与Y01-Y05 进度一致，但听说与读写课程顺序相反。*

*This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.*

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**Instructor:** \_\_\_\_\_

**Department Head:** \_\_\_\_\_

