
Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2022 Spring (February 28, 2022 - July 15, 2022)
<u>Course Name</u>	College English II
<u>Course Code</u>	CE112
<u>Course Type</u>	<input checked="" type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input type="checkbox"/> Professional Course (Required) <input type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Basic Disciplinary Course
<u>Course Credits</u>	4
<u>Course Hours</u>	72
<u>Prerequisites</u>	None
<u>Instructor</u>	Karen Li/Jane Yan Mark Li/Bethany Sun Michelle Du/Jane Song
<u>Contact Information</u>	Office: C201 Tele: 83951083
<u>Office Hour</u>	TBA
<u>Learning Centre</u>	TBA
<u>Grade/Section</u>	2021 Y03/Y04/Y05
<u>Course Time/Place</u>	T: 9:55-11:30 am Th: 8:00-9:35 am

Textbook

1. 剑桥雅思初级教程

出版社：浙江教育出版社 ISBN：ISBN 978-7-5536-3079-3

作者：Guy Brook-Hart

Reference Book

1. Supplementary Teaching Materials edited by teachers
2. 剑桥雅思初级教程练习册

出版社：浙江教育出版社 ISBN：ISBN 978-7-5536-3079-3

作者：Rawdon Wyatt

Course Description

College English II is a required course for freshmen. It involves the basic language skills learning, including listening, speaking, reading, writing and translation, as well as critical thinking skills and cross-cultural awareness cultivation. Students will extend their experiences in on-line and off-line learning activities. The focus is on improving students' ability to apply their English language skills in major course study, and be able to use English in their future career. Students will also have opportunities to enhance critical thinking skills and cultivate cross-cultural awareness, and therefore develop lifelong skills in the increasingly complex world.

Learning Objectives

After learning this course, the students will be able to:

Knowledge:

- ◆ interpret survival English in a comprehensive way
- ◆ memorize topic-related vocabulary and expressions
- ◆ recognize the main idea and logical structure of academic reading
- ◆ describe information provided in graphic charts

Capability

- ◆ demonstrate effective language communication skills in classroom setting
- ◆ use well-organized ideas, arguments and perspective in presentation and seminar
- ◆ differentiate false information in reading materials
- ◆ choose appropriate research findings in report writing

Mindset

- ◆ develop Chinese cultural confidence
- ◆ cultivate cross-cultural awareness
- ◆ be logical, ethical, methodical, consistent and accurate
- ◆ apply critical thinking skills in academic English learning

Website Source

1. <https://www.principlesofaccounting.com>
2. <https://www.accaglobal.com>

Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, gap filling questions, short answer questions, essay questions,

		and oral questions, etc. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of subjective and objective questions.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both language skills and the application of those skills.
Presentation	10%	The students will be required to deliver an individual presentation and answer the topic-related questions. The topics can be selected from the textbook or lectures.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Midterm test	20%	
Final exam		20%
Total	40%	60%

Grading Policy

A+ 97-100	A 93-96	A- 90-92	B+ 87-89	B 83-86	B- 80-82
C+ 75-79	C 70-74	C- 67-69	D+ 63-66	D 62-60	F 0- 59

Exam Schedule

Midterm Test: TBA

Final Exam: July.11-15

Assessment of Student Performance

☞ Self-Study and Reading ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

☞ Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be refused and the score will be zero.

☞ Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ◆ Being late for 15 minutes or more is considered an absence.
- ◆ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ◆ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly, but students are welcome to continue attending classes.
- ◆ An incomplete grade (I) will be considered in case of medical or family emergencies.

☞ Participation

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ◆ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ◆ Any misbehavior in class and activities irrelevant to lectures will result in the lower level of the participation grade, including ringing cell phones.
- ◆ All above behaviors will be solely evaluated by the instructor for scoring.

☞ Textbook

Students must bring the textbook to class.

Week	Content	Date	Topics	Homework
1	L&S	Mar, 1	<ul style="list-style-type: none"> ● Syllabus <ul style="list-style-type: none"> • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies ● Unit 6 Being Human ● Listening: Successful people <ul style="list-style-type: none"> • Vocabulary related to the topic • Matching • Pick from a list ● Exercise 	<p>Workbook P39, Vocabulary</p>

	R&W	Mar, 3	<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies ● How to approach Academic Reading? <ul style="list-style-type: none"> • Basic Reading Skills Review • Four academic features • Academic Reading Practice 	Supplementary Materials
2	L&S	Mar, 8	Unit 6 Being Human Speaking: Memory & Sleep <ul style="list-style-type: none"> ● Tips for answering Part 3 questions ● Speaking practice ● Pronunciation training: Intonation ● Extension activities on the theme. ● Online teaching 	Practice describing habits
	R&W	Mar, 10	<ul style="list-style-type: none"> ● Intensive reading ● How to approach Academic Writing? <ul style="list-style-type: none"> • Basic Writing Skills Review • Academic writing Practice 	Supplementary Materials
3	L&S	Mar, 15	Unit 7 Literacy Skills <ul style="list-style-type: none"> ● Listening: Applying for an online course <ul style="list-style-type: none"> • Vocabulary related to the topic • Form completion • Multiple choice ● Exercise 	Workbook P43, Vocabulary
	R&W	Mar, 17	Unit 6 Being Human Reading Topic 6 Economics & Business <ul style="list-style-type: none"> ● Basic Reading Skills <ul style="list-style-type: none"> • Summarizing ● Academic Reading Practice: <ul style="list-style-type: none"> • Summary completion with a box ● Vocabulary related to the topic. 	Supplementary Materials Workbook P36-37, Vocabulary
4	L&S	Mar, 22	Unit 7 Literacy Skills <ul style="list-style-type: none"> ● Speaking: Describe a book or an article ● Expressions, patterns and structures related to the topic. ● Using appropriate words & expressions to introduce opinions & reasons ● Question & Answer in Part 1, Part 2 & Part 3 ● Grammatical accuracy training ● Pronunciation training: Word stress 2 	Practice describing reading and writing activities
	R&W	Mar, 24	<ul style="list-style-type: none"> ● Intensive reading ● Academic Writing Skills <ul style="list-style-type: none"> • Discussing advantages and disadvantages • Writing an introduction ● Academic Writing Practice 	Deep Reading Exercises Translation Workbook P16-17
5	L&S	Mar, 29	CET 4 Practice Listening part Exam paper 1, December, 2021	Summarize the key information from the supplementary material
	R&W	Mar, 31	Unit 7 Literacy Skills <ul style="list-style-type: none"> ● Reading Topic 7 Education ● Basic Reading Skills <ul style="list-style-type: none"> • Paraphrasing 	Supplementary Materials Workbook P44-45, Vocabulary

			<ul style="list-style-type: none"> ● Academic Reading Practice: <ul style="list-style-type: none"> • Matching information ● Vocabulary related to the topic. 	
6	L&S	Apr, 5	Qing Ming Festival	
	R&W	Apr, 7	<ul style="list-style-type: none"> ● Intensive reading ● Academic Writing Skills <ul style="list-style-type: none"> • To what extent do you agree or disagree • Brainstorming ideas ● Academic Writing Practice 	Deep Reading Exercises Translation Workbook P28-29
7	L&S	Apr, 12	Unit 8 Tourism Attractions <ul style="list-style-type: none"> ● Listening: Welcoming visitors to a science museum <ul style="list-style-type: none"> • Vocabulary related to the topic • Sentence completion • Table completion ● Exercise 	Workbook P49&50, Vocabulary
	R&W	Apr, 14	Unit 8 Tourist Attractions <ul style="list-style-type: none"> ● Reading Topic 8 Economics and Business ● Basic Reading Skills <ul style="list-style-type: none"> • Distinguishing main idea from details ● Academic Reading Practice: <ul style="list-style-type: none"> • Matching headings ● Vocabulary related to the topic. 	Supplementary Materials Workbook P48-49, Vocabulary
8	L&S	Apr, 19	Unit 8 Tourist Attractions <ul style="list-style-type: none"> ● Speaking: Place describing ● Use of adjectives ● Expressions and sentence patterns related to the topic ● Question & Answer in Part 1&Part 2 ● Pronunciation training: chunking 2 	Practice describing tourist attraction
	R&W	Apr, 21	<ul style="list-style-type: none"> ● Intensive reading ● Academic Writing Skills <ul style="list-style-type: none"> • Answering a single question • Planning and organizing ideas ● Academic Writing Practice 	Deep Reading Exercises Translation Workbook P39-40
9	L&S	Apr, 26	Revision for Mid-term Test Unit 7 & Unit 8, Workbook	Review the given Word Bank
	R&W	Apr, 28	Midterm Test (TBA)	
10	L&S	May, 3	Labor Day Off	
	R&W	May, 5	Midterm Test Analysis and Reflection	
11	L&S	May, 10	CET 4 Practice Listening part Exam paper 2, December, 2021	Summarize the key information from the supplementary material
	R&W	May, 12	CET 4 Practice Reading part Exam paper 1, December, 2021	Supplementary Materials
12	L&S	May, 17	Unit 9 Every Drop Counts <ul style="list-style-type: none"> ● Listening: Preparation for a talk on desalination 	Workbook P57, Vocabulary

			<ul style="list-style-type: none"> •Vocabulary related to the topic •Matching •Flow-chart completion ● Exercise 	
	R&W	May, 19	Unit 9 Every Drop Counts <ul style="list-style-type: none"> ● Reading Topic 9 Environment ● Basic Reading Skills <ul style="list-style-type: none"> • Guessing new words from the context ● Academic Reading Practice: <ul style="list-style-type: none"> • Sentence completion ● Vocabulary related to the topic. 	Supplementary Materials Workbook P55-56, Vocabulary
13	L&S	May, 24	Unit 9 Every Drop Counts <ul style="list-style-type: none"> ● Speaking: Water activity describing ● Type of Activities near or in water ● Practice of Part 2 & Part 3 questions related to the topic ● Phrases used to introduce the talk, new points and finish the talk. ● Pronunciation training: Intonation 2 ● Grammatical accuracy training 	Practice describing hobbies and sports
	R&W	May, 26	<ul style="list-style-type: none"> ● Intensive reading ● Academic Writing Skills <ul style="list-style-type: none"> • Answering two questions • Planning and writing about both parts • Writing a conclusion ● Academic Writing Practice 	Deep Reading Exercises Translation Workbook P51-52
14	L&S	May, 31	CET 4 Practice Listening part Exam paper 3, December, 2021	Summarize the key information from the supplementary material
	R&W	June, 2	CET 4 Practice Reading part Exam paper 2, December, 2021	Supplementary Materials
15	L&S	June, 7	Unit 10 Building Design <ul style="list-style-type: none"> ● Listening: A talk on a traditional Samoan house design •Vocabulary related to the topic •Note completion ● Exercise 	Workbook P63, Vocabulary
	R&W	June, 9	CET 4 Practice Writing part Exam paper 1,2&3, December, 2021	Supplementary Materials
16	L&S	June, 14	Unit 10 Building Design <ul style="list-style-type: none"> ● Speaking: Building describing ● Topic related vocabulary & expressions ● Question & Answer in Part 2 & Part 3 ● Making contrast when giving ideas ● Pronunciation training: sentence stress 3 	Practice describing buildings
	R&W	June, 16	Unit 10 Building Design <ul style="list-style-type: none"> ● Reading Topic 10 Architecture ● Basic Reading Skills <ul style="list-style-type: none"> • Inferring ● Academic Reading Practice: <ul style="list-style-type: none"> • Multiple Choice 	Supplementary Materials Workbook P60-62, Vocabulary

			<ul style="list-style-type: none"> ● Vocabulary related to the topic. 	
17	L&S	June, 21	CET 4 Practice Listening part Exam paper 1, June, 2021	Summarize the key information from the supplementary material
	R&W	June, 23	<ul style="list-style-type: none"> ● Intensive reading ● Academic Writing Skills <ul style="list-style-type: none"> • Discussing opposing views and giving your opinion • Deciding on your own view ● Academic Writing Practice 	Deep Reading Exercises Translation Workbook P64
18	L&S	June, 28	Presentation	Prepare for the 1vs1 Presentation and Final Exam
	R&W	June, 30	Review activities and Quiz	Supplementary Materials
19	L&S	July, 5	Presentation	Prepare for the 1vs1 Presentation and Final Exam
	R&W	July, 7	Review for the final	
20			Final Exam Period	

Note: Some chapters or sections may leave for self-study, which is the students' duty to learn and understand, and they may also be included in the quizzes or exams.

Teacher's Office Hour

- ♦ The instructor's office hour is shown in the front of the office door.
- ♦ Students are suggested to use the instructor's office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students' participation.
- ♦ The time can be scheduled by instructors or students, or both.

Cheating and Plagiarism

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

Important Dates

Spring Semester, 2022	Feb 27, 2022— July 17, 2022
Feb. 27	Registration
Feb. 28	Classes Begin
Mar.4	Last Day to Drop or Add a course
Apr.5	Qing Ming Festival

Apr.22	Spring Sports
Apr.25 -29	Midterm Test (tentative)
May 1	Labor Day
June 3	Dragon-Boat Festival
June 20-24	Final Exams for Sophomores and Juniors
June 27-July17	Social Practice for Sophomores and Juniors (tentative)
July 11-15	Final Exam Period (Freshmen)
July 18	Summer Vacation Begins

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: _____

Department Head: _____

