**Capital University of Economics and Business**

**Overseas Chinese College**

**Course Syllabus**

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| **Year and Semester** | 20XX Spring/Fall  |
| **Course Name** |  |
| **Course Code** |  |
| **Course Type** | 🞏 General Education (Required) 🗹 General Education (Elective) 🞏 Professional Course (Required) 🞏 Professional Course (Elective)🞏 Basic Disciplinary Course |
| **Course Credits** |  |
| **Course Hours** |  |
| **Prerequisites** |  |
| **Instructor** |  |
| **Contact Information** | Office:  |
|  | Tele:  |
|  | Email:  |
| **Office Hour** |  |
| **Learning Centre** |  |
| **Grade/Section** |  |
| **Course Time/Place** |  |
| **Textbook** |
| ***Example*** John J.Wild, Ken W.Shaw, Barbara Chiappetta. *Fundamental Accounting Principles,* *21st Edition.* China Renming University Press, Beijing, ISBN 978-7-300-18314-5. |
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| **Reference Book** |
| ***Example*** Jamie Pratt. *Financial Accounting in an Economic Context,* *9th Edition.* Wiley Press, ISBN 978-1-118-58255-8. |
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| **Course Description** |
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| **Student Learning Objectives** |
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| **Website Source** |
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| **Teaching Methods** |
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| **Grade Criterion** *Example* |
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| **Component** | **Weight** | **Description** |
| Final Exam | 20% |  |
| Mid-Term Test | 20% |  |
| Homework | 15% |  |
| Quizzes | 15% |  |
| Presentation | 10% |  |
| Participation | 10% |  |
| Attendance | 10% |  |
| **Total** | 100% |  |

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| **Detailed Grade Computation** |
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|  | **Before Midterm** | **After Midterm** |
| Attendance | 5% | 5% |
| Participation | 5% | 5% |
| Homework | 5% | 10% |
| Quizzes | 5% | 10% |
| Presentation |  | 10% |
| Midterm test | 20% |  |
| Final exam |  | 20% |
| Total | 40% | 60% |

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| **Grading Policy** |
| A+ 97-100 A 93-96 A- 90–92 B+ 87-89 B 83-86 B- 80–82C+ 75-79 C 70-74 C- 67–69 D+ 63–66 D 62-60 F 0- 59 |
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| **Exam Schedule** |
| Midterm Test:;Final Exam:  |
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| **Assessment of Student Performance** |
| ***☞ Self-Study and Reading ability Practice******☞ Homework******☞ Attendance******☞ Participation******☞ Textbook*** |
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| **Topical Course Outline** |
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| **Week** | **Date** | **Topics** | **Homework** |
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| ***Note:***  |
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| **Teacher’s Office Hour** |
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| **Cheating and Plagiarism** |
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| **Important Dates** |
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| ***Note:*** *This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.* |
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| **Instructor: Department Head:**  |

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