**首都经济贸易大学华侨学院**

**教学大纲**

|  |  |  |
| --- | --- | --- |
| **学年和学期** | 20 XX 春/秋 | |
| **课程名称** |  | |
| **课程代号** |  | |
| **课程类型** | 🞏 通识教育必修课 🗹 通识教育选修课  🞏 专业必修课 🞏 专业选修课  🞏 学科基础课 | |
| **课程学分** |  | |
| **课程学时** |  | |
| **先修课** |  | |
| **授课教师** |  | |
| **联系方式** | 办公室: | |
|  | 电话: | |
|  | 邮箱: | |
| **办公时间** |  | |
| **辅导时间** |  | |
| **年级/班级** |  | |
| **课程时间/地点** |  | |
| **教材信息** | | |
|  | | |
|  | | |
| **参考资料** | | |
| 1. | | |
|  | | |
| **课程描述** | | |
|  | | |
|  | | |
| **学生学习目标** | | |
|  | | |
|  | | |
| **网络学习资源** | | |
|  | | |
|  | | |
| **教学方式** | | |
|  | | |
|  | | |
| **考核方式** | | |
| |  |  |  | | --- | --- | --- | | **考核方式** | **比例** | **具体要求** | | 期末考试 | 20% |  | | 期中测试 | 20% |  | | 作业 | 15% |  | | 测试 | 15% |  | | 报告 | 10% |  | | 参与课程讨论 | 10% |  | | 出勤 | 10% |  | | **总计** | 100% |  | | | |
|  | | |
| **成绩构成** | | |
| |  |  |  | | --- | --- | --- | |  | **Before Midterm** | **After Midterm** | | 出勤 | 5% | 5% | | 参与课堂 | 5% | 5% | | 作业 | 5% | 10% | | 测试 | 5% | 10% | | 报告 |  | 10% | | 期中测试 | 20% |  | | 期末考试 |  | 20% | | 总计 | 40% | 60% | | | |
|  | | |
| **成绩等级** | | |
| A+ 97-100 A 93-96 A- 90–92 B+ 87-89 B 83-86 B- 80–82  C+ 75-79 C 70-74 C- 67–69 D+ 63–66 D 62-60 F 0- 59 | | |
|  | | |
| **考试安排** | | |
|  | | |
|  | | |
| **评估学生表现** | | |
| ***☞ 自学和阅读能力***  ***☞ 作业***  ***☞ 出勤***  ***☞ 参与课堂表现***  ***☞ 教材***  Students must bring the textbook to class. | | |
|  | | |
| **课程大纲** | | |
| |  |  |  |  | | --- | --- | --- | --- | | **周数** | **日期** | **主要内容** | **作业** | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | |  |  |  |  | |  |  |  | | |
|  | | |
|  | | |
| **教师辅导** | | |
|  | | |
|  | | |
| **作弊和抄袭的后果** | | |
|  | | |
|  | | |
| **重要日程** | | |
| |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | | |
|  | | |
|  | | |
|  | | |
| **授课教师： 系主任:** | | |

🏶 🏶 🏶 🏶 🏶 🏶