

Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2019 Fall (August 30, 2019 - January 12, 2020)
<u>Course Name</u>	Taxation
<u>Course Code</u>	FA201
<u>Course Type</u>	<input type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input type="checkbox"/> Professional Course (Required) <input checked="" type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Basic Disciplinary Course
<u>Course Credits</u>	4
<u>Course Hours</u>	64
<u>Prerequisites</u>	FA101
<u>Instructor</u>	Xiaoli Zhu (Echo Zhu)
<u>Contact Information</u>	Office: C204 Tele: (010)83951085 Email: zhuxiaoli@cueb.edu.cn
<u>Office Hour</u>	T:13:00—15:00; W:15:00—17:00; Th:8:00—10:00
<u>Learning Centre</u>	M: 8:00—10:00 & 18:00-20:00
<u>Grade/Section</u>	2018BA1 & 2 /Y01 & Y02
<u>Course Time/Place</u>	M: 10:10—12:00 / 5#206 & 13:30—15:20 / 5#208 T: 8:00—9:50 / 5#206 W: 10:10—12:00 / 5#208

Textbook

Teaching materials prepared by Instructor.

Reference Book

Taxation (UK), FA2018, Kaplan Publishing.

Taxation (UK), FA2018, BPP Publishing Limited, Aldine House, Aldine Place London W128AW.

Course Description

This course uses an integrated approach to give a brief introduction of the knowledge and understanding of the UK taxation system and its application in the context of the professional regulatory framework.

Student Learning Objectives

After completing this course, students will be able to:

- ♦ possess good knowledge of UK taxation system;
- ♦ be able to explain key ideas, techniques or approaches;
- ♦ be able to apply the skills in practice;

Website Source

1. <https://www.accaglobal.com>
2. <https://kaplan.co.uk/courses/acca>

Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, short answer questions, essay questions, problems, and preparation of financial statements. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of multiple-choice questions and it should be completed within 15 minutes in class.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both concepts and the application of those concepts.
Presentation	10%	The students will be divided into several groups to prepare a presentation. Each student is required to be involved in the presentation. The topics can be selected from the textbook or lectures. Each group need to finish a PPT related to the topic which is given and hand in the related resources to the teacher before the presentation.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Mid-term test		20%

Final exam		20%
Total	40%	60%

Grading Policy

A+ 97-100	A 93-96	A- 90-92	B+ 87-89	B 83-86	B- 80-82
C+ 75-79	C 70-74	C- 67-69	D+ 63-66	D 62-60	F 0-59

Exam Schedule

Students will take the global official examination, so we will not arrange midterm test and final exam. Students will take the exam in the 14th teaching week.

Assessment of Student Performance

☞ Self-Study and Reading Ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

☞ Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

☞ Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ◆ Being late for 15 minutes or more is considered an absence.
- ◆ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ◆ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly.
but students are welcome to continue attending classes.
- ◆ An incomplete grade (I) will be considered in case of medical or family emergencies.

☞ Participation

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ◆ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ◆ Any misbehavior and non-class related activities in class will result in the lower level of the participation grade, including ringing cell phones.

♦ All above behaviors will be solely evaluated by the instructor for scoring.

☞ **Textbook**

Students must bring the textbook to class.

Topical Course Outline

Week	Date	Topics	Homework
1	Sep.2	<ul style="list-style-type: none"> ● Syllabus ● Chapter 1 • The overall function and purpose of taxation in a modern economy • Different types of taxes • Principal sources of revenue law and practice • Tax avoidance and tax evasion 	—
	Sep.3/4	<ul style="list-style-type: none"> ● Chapter 2 • Computing taxable income • Types of income • Personal allowance 	—
2	Sep.9	<ul style="list-style-type: none"> ● Chapter 2 • Computing income tax liability and income tax payable • Gift aid & Child benefit • Married couples and civil partners ● Chinese review for about 20 minutes 	—
	Sep.10/11	<ul style="list-style-type: none"> ● Chapter 3 • Employment and self-employment • Basis assessment for employment income • Allowable deductions 	
3	Sep.16	<ul style="list-style-type: none"> ● Chapter 3 • Statutory approved mileage allowance • Charitable donations under the payroll deduction scheme ● Chinese review for about 20 minutes 	Practice
	Sep.17/18	<ul style="list-style-type: none"> ● Chapter 4 • Taxable benefits • Exempt benefits • The PAYE system 	—
4	Sep.23	<ul style="list-style-type: none"> ● Chapter 5 • Types of pension scheme and membership • Contributing to a pension scheme ● Chinese review for about 20 minutes 	—
	Sep.24/25	<ul style="list-style-type: none"> ● Chapter 5 • Receiving benefits from pension arrangements ● Quiz 	Practice
5	Sep.30	<ul style="list-style-type: none"> ● Chapter 6 • The badges of trade • The adjustment of profits • Cash basis of accounting for small business ● Chinese review for about 20 minutes 	—
	Oct.1/2*	— (National Day Holiday)	—
6	Oct.7	— (National Day Holiday)	—

	Oct.8/9	<ul style="list-style-type: none"> ● Chapter 7 • Assessment of partnerships to tax • Change in profit sharing ratios membership of partnership • Loss reliefs for partners 	Practice
7	Oct.14	<ul style="list-style-type: none"> ● Chapter 8 • capital allowance in general • Main pool ● Chinese review for about 20 minutes 	—
	Oct.15/16	<ul style="list-style-type: none"> ● Chapter 8 • Special rate pool 	—
8	Oct.21	<ul style="list-style-type: none"> ● Chapter 9 • Recognise the basis of assessment • Commencement and cessation • The choice of an accounting date ● Chinese review for about 20 minutes 	—
	Oct.22/23	<ul style="list-style-type: none"> ● Chapter 10 • Trade loss relief against general income • Losses in the early years of a trade • Terminal trade loss relief 	Practice
9	Oct. 28	<ul style="list-style-type: none"> ● Chapter 11 • Assessment of partnerships to tax • Change in profit sharing ratios membership of partnership • Loss reliefs for partners ● Chinese review for about 20 minutes 	—
	Oct. 29/30	<ul style="list-style-type: none"> ● Midterm-test 	—
10	Nov. 4	<ul style="list-style-type: none"> ● Chapter 12 • Scope of national insurance contributions (NICs) • Class 1 and Class 1A NICs for employed persons • Class 2 and Class 4 NICs for self-employed persons ● Chinese review for about 20 minutes 	—
	Nov. 5/6	<ul style="list-style-type: none"> ● Chapter 13 • Computing chargeable gains or loss • The annual exempt amount • Transfers between spouses/civil partnerst 	—
11	Nov. 11	<ul style="list-style-type: none"> ● Chapter 13 • Part disposals • The damage, loss, or destruction of an asset ● Chinese review for about 20 minutes 	Practice
	Nov. 12	<ul style="list-style-type: none"> ● Chapter 14 • Chatters • wasting assets • Private residence 	—
12	Nov. 18	<ul style="list-style-type: none"> ● Chapter 15 • Entrepreneurs' relief • The replacement of business assets (rollover relief) • Gift relief (handover relief) ● Chinese review for about 20 minutes 	—
	Nov. 19	<ul style="list-style-type: none"> ● Chapter 16 • The scope of corporation tax 	—

		<ul style="list-style-type: none"> • Taxable total profits • Qualifying charitable donations 	
13	Nov. 25	<ul style="list-style-type: none"> ● Chapter 16 • Long period of account • Computing the corporation tax liability ● Chinese review for about 20 minutes 	—
	Nov. 26/27	<ul style="list-style-type: none"> ● Chapter 17 • Corporation tax on chargeable gains • Indexation allowance 	
14	Dec. 2	<ul style="list-style-type: none"> ● Chapter 7 • Disposal of shares by companies • Relief for replacement of business assets (rollover relief) ● Chinese review for about 20 minutes 	—
	Dec. 3/4	<ul style="list-style-type: none"> ● Chapter 18 • The scope of VAT • Zero and exempt supplies • Registration and deregistration 	—
15	Dec. 9	<ul style="list-style-type: none"> ● Chapter 18 • Transfer of going concern • Pre-registration input tax ● QUIZ ● Chinese review for about 20 minutes 	—
	Dec. 10/11	<ul style="list-style-type: none"> ● Chapter 19 • The tax point • The valuation of supplies 	—
16	Dec. 16	<ul style="list-style-type: none"> ● Chapter 19 • The deduction of input tax • Relief for impairment losses ● Chinese review for about 20 minutes 	Practice
	Dec. 17/18	<ul style="list-style-type: none"> ● Presentation 	—
17	Dec. 23	<ul style="list-style-type: none"> ● Presentation 	—
	Dec. 24/25	<ul style="list-style-type: none"> ● Final review 	—

Note: 1. Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams.

2. A review in Chinese may be held in the semester.

Teacher's Office Hour

- ♦ The instructor's office hour is shown in the front of the office door.
- ♦ Students are suggested to use the instructor's office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students' participation.
- ♦ The time can be scheduled by instructors or students, or both.

Cheating and Plagiarism

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be

carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

Important Dates

Fall Semester, 2019	August 30, 2019 — January 12, 2020
Aug. 30	Registration
Sep.2	Classes Begin
Sep.7 - 20	Freshmen's Military Training
Sep.23	Classes Begin (Freshmen)
Sep.13	Mid-Autumn Festival (tentative)
Oct.1	National Day Holiday (tentative)
Oct.29 - Nov. 1	Mid-term Test
Jan.1, 2020	New Year's Day Holiday (tentative)
Jan.1-10	Final Exam Period
Jan.13	Winter Vacation Begins

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: _____

Department Head: _____

