

Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2021Fall (Freshmen)
<u>Course Name</u>	Corporate and Business Law
<u>Course Code</u>	ACCA F4
<u>Course Type</u>	<input type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input type="checkbox"/> Basic Disciplinary Course <input checked="" type="checkbox"/> Professional Course (Required) <input type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Professional Course (Expanded)
<u>Course Credits</u>	2
<u>Course Hours</u>	30
<u>Prerequisites</u>	ACCA F1
<u>Instructor</u>	Kristen Zhang
<u>Contact Information</u>	Office: C204 Tele: (010) 8395 1085 Email: zhangqian@cueb.edu.cn
<u>Office Hour</u>	T: 10:00-12:00; Th: 8:00-10:00; Th: 13:00-15:00
<u>Learning Centre</u>	M:13:30-15:30; M:18:00-20:00
<u>Grade/Section</u>	2021ACCA1&2
<u>Course Time/Place</u>	TH:10:00-12:00 A101/ W:10:10-12:00 A102
<u>Textbook</u>	Corporate and Business Law (ENGLISH) by BPP Learning Media ISBN 978-7-5609-5969-6

Reference Book

1. The law of International Business Transactions (English) by Peking University Press ISBN 7-301-06557-4
2. International Business Law (English) by Higher Education Press ISBN-7-04-011684-7

Course Description

The main aim of this course is to develop knowledge and skills in the understanding of the general framework and of specific legal areas relating to business. It begins with the discussion of law and how the UK legal system creates and administers it. The distinctions between criminal law and civil law, between common law and civil law and between public law and private law, are very important. Most of this book is concerned with civil law, namely the law that sets out the rights and companies, insolvency, insider dealing and money laundering.. It will also attempt to help students to build up the critical thinking skills, analytic ability, and oral and questioning skills in the context of the study of business law.

Student Learning Outcomes

After learning this course, the students will be able to:

Knowledge:

- ◆ Identify the essential elements of the legal system, including the main sources of law.
- ◆ Recognize and apply the appropriate legal rules relating to the law of obligations.

- ◆Distinguish between the different types of damages available for breach of contract.
- ◆Describe and explain how companies are managed, administered and regulated.

Capability

- ◆apply the concept of legal personality.
- ◆analyze the different types of share capital
- ◆Explain and apply the law relating to employment relationships.
- ◆analyze the duties of director

Mindset

- ◆apply critical thinking in further study of the law
- ◆be logical, ethical, methodical, consistent and accurate

Website Source

1. <https://www.accaglobal.com>

Teaching Methods

This course contains lectures, case studies, discussions, homework, quizzes, presentation and exams. Exercises and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment before, in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, short answer questions, essay questions, problems, and preparation. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of multiple-choice questions and it should be completed in class.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments may be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both concepts and the application of those concepts.
Presentation	10%	The students will be divided into several groups to prepare a presentation. Each student is required to be involved in the presentation. The topics can be selected from the textbook or lectures. Each group need to finish a PPT related to the topic which is given and hand in the related resources to the teacher before the presentation.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performance should be counted in

		their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Midterm test	20%	
Final exam		20%
Total	40%	60%

Grading Policy

A+ 97-100 A 93-96 A- 90-92 B+ 87-89 B 83-86 B- 80-82
 C+ 75-79 C 70-74 C- 67-69 D+ 63-66 D 62-60 F 0-59

Exam Schedule

Midterm Test: 1 November – 5 November, 2021

Final Exam: 10 January – 14 January, 2022

Assessment of Student Performance

Self-Study and Reading ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be refused and the score will be zero.

Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ♦ Being late for 15 minutes or more is considered an absence.
- ♦ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ♦ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly. But students are welcome to continue attending classes.
- ♦ An incomplete grade (I) will be considered in case of medical or family emergencies.

Participation

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ◆ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ◆ Any misbehavior and non-class related activities in class will result in the lower level of the participation grade, including ringing cell phones.
- ◆ All above behaviors will be solely evaluated by the instructor for scoring.

Textbook

Students must bring the textbook to class.

Course Outline

Week	Date	Content	Homework
4	9/29;9/30	<ul style="list-style-type: none"> ●Syllabus ●Chapter 1 <ul style="list-style-type: none"> •Define law •Distinguish between civil and criminal law •Identify the jurisdiction of each court 	Exercise 1
5	10/5;10/6	National Holiday	
6	10/13;10/14	<ul style="list-style-type: none"> ●Chapter 2 <ul style="list-style-type: none"> •Case law and precedent •Legislation •Statutory interpretation 	Exercise 2
7	10/20;10/21	<ul style="list-style-type: none"> ●Chapter 3 <ul style="list-style-type: none"> •Definition of contract •The essentials of a contract •Distinguish between an invitation to treat and an offer Quiz 1	Exercise 3
8	10/27;10/28	<ul style="list-style-type: none"> ●Chapter 4 <ul style="list-style-type: none"> •Define consideration •Promissory estoppel doctrine •Intention to create legal relations 	Exercise 4
9	11/3;11/4	<ul style="list-style-type: none"> ●Chapter 5 <ul style="list-style-type: none"> •Contract terms •Conditions and warranties Mid-term test	Exercise 5
10	11/10;11/11	<ul style="list-style-type: none"> ●Chapter 6 <ul style="list-style-type: none"> •Apply the remoteness of damage rules •Distinguish between the different types of damages available for breach of contract 	Exercise 6
11	11/17;11/18	<ul style="list-style-type: none"> ●Chapter 7 <ul style="list-style-type: none"> •Duty of care •Breach of duty of care •Defenses to negligence 	Exercise 7
12	11/24;11/25	<ul style="list-style-type: none"> ●Chapter 8 <ul style="list-style-type: none"> •What is employee? •Common law duties 	Exercise 8
13	12/1;12/2	<ul style="list-style-type: none"> ●Chapter 9 <ul style="list-style-type: none"> •Wrongful dismissal •Remedies for wrongful dismissal 	Exercise 9
14	12/8;12/9	<ul style="list-style-type: none"> ●Chapter 10 <ul style="list-style-type: none"> •Formation of agency •Authority of the agent 	Exercise 10
15	12/15;12/16	<ul style="list-style-type: none"> ●Chapter 11 <ul style="list-style-type: none"> •Forming an unlimited liability partnership •Limited liability partnerships 	Exercise 11
16	12/22;12/23	<ul style="list-style-type: none"> ●Chapter 12 	Exercise 12

		<ul style="list-style-type: none"> • Limited liability of members • Effect of legal personality 	
17	12/29;12/30	<ul style="list-style-type: none"> ● Chapter 13 • Promoters and pre-incorporation contracts • Registration procedure Presentation: 2-3 students a group	Exercise 13
18	2022/1/5;2022/1/6	<ul style="list-style-type: none"> ● Presentation Final Review; Q&A	
19	2022/1/10-2022/1/15	Final Exam Period	

Note: Some chapters or sections may leave for self-study, they may also be included in the quizzes or exams.

Teacher's Office Hour

- ♦The instructor's office hour is shown in the front of the office door.
- ♦Students are suggested to use the instructor's office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students' participation.
- ♦The time can be scheduled by instructors or students, or both.

Cheating and Plagiarism

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

Important Dates

Fall Semester, 2021	September 2, 2021— January 16, 2022
Sep.5	Registration (Sophomores, Juniors and Seniors)
Sep.6	Classes Begin (Sophomores, Juniors and Seniors)
Sep.10	Last Day to Drop or Add a Course (Sophomores, Juniors and Seniors)
Sep.21	Mid-Autumn Festival
Oct.1	National Day
Nov.1-5	Midterm Test (tentative)
Jan.1, 2022	New Year's Day
Jan.1-4	Revision (Sophomores, Juniors and Seniors)

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: Department Head:

