

Capital University of Economics & Business
Overseas Chinese College
Course Syllabus

Course Title: Business Law
Course Code: GBA 311
Course Credit: 3
Semester: 2018 Spring Semester (March 4, 2018- July20, 2018)
Instructor: Prof. Kristen Zhang
Email: zhangqian@cueb.edu.cn
Teaching Material: *Law for business students*, 7th Edition, Alix Adams, China
Renmin University Press, 2014, 6, ISBN 978-7-300-18750-1
Time & Place: 15:40-17:30/14:30-15:20 T/F 5#210 Y01
Office Hour: Wednesday 10:00-12:00 am; Thursday 1:30-3:30 pm. Friday
11:10-12:00 am, 1:30-2:30 pm.
Learning Center: Monday 1:30-3:30pm; Tuesday 6:00-8:00 pm.
Office Number: C204

Course Description

The aims of this unit are to introduce students to the framework of the general legal system and to provide an overview of various areas of the law. Course topics include formation and legal systems, contract law, the laws of agency, law of torts, consumer protection and business structures of agency, partnership as well as corporations. It will attempt to help students to build up the critical thinking skills, analytic ability, and oral and questioning skills in the context of the study of business law.

Learning Objectives

After studying this course, students should be able to:

1. Identify the essential elements of the legal system, including the main sources of law.
2. Recognize and apply the appropriate legal rules relating to the law of obligations
3. Explain and apply the law relating to employment relationships.
4. Recognize and compare types of capital and the financing of companies.

5. Demonstrate and understanding of governance and ethical issues relating to business.

Teaching methods

This course contains lectures, class discussion, homework, quizzes and exams.

Study Time

To do well in this course, students are expected to devote time outside of class for practice and proper preparation. A typical student should need nine hours of no-class time each week during a regular 16-week semester to summarize the cases covered in the readings, pectorals and tutorials. I strongly encourage you to do all assigned homework and extra practice problems.

Grading Scheme

Final Exam	20% (There will be no makeup exams)
Midterm test	20% (There will be no makeup tests)
Quizzes, Assignments	30%
Class Participation	10%
Presentation	10%
Attendance	10%

	Before Midterm	After Mid-term
Attendance and Participation	10	10
Quizzes and Homework	10	20
Presentation		10
Midterm test	20	
Final Exam		20
Total	40	60

A + 100-97	B+ 89-87	C+ 79-75	D+ 66-63	F 59 and below
A 96-93	B 86-83	C 74-70	D 62-60	
A- 90-92	B- 82-80	C- 69-67		

Instructor's Office Hours

During office hours and learning center, students may check homework solutions, ask question, and discuss any other aspect of the course with the instructor in Chinese. Please take advantage of this resource. If these hours conflict with your schedule, arrange to meet with instructor at a time that is more convenient.

Attendance and Class participation

Regular attendance and class participation are expected of all students. Because the course covers great deal of material, attending every class session is very important for performing well. Attendance which is less than $\frac{2}{3}$ of the total teaching hours will cause an F (a failing grade) directly.

Group discussions of the course material are an important part of the learning process in this course. Student are expected to make a meaningful contribution to the class, whether by asking questions, responding to questions, delivering presentations or contributing in other ways to class discussion.

Homework Assignments

If you do not attempt to complete the assigned homework, it is likely that your performance in the course will suffer. Homework assignments are taken from the Exercises in the textbook. The answers need not be correct; Homework will be evaluated as complete if all parts of the assignment have been attempted and all work is shown. Assignments will be collected at the beginning of class and late assignments will not be accepted.

Homework assignments should be well kept and returned at the end of the semester.

Presentation

Students are expected to give a group presentation at the mid-end of the semester, which lasts no less than 20 minutes. The topic can be selected from the textbook or lectures. A summary relating to the topic is required before your presentation.

Quizzes and Examinations

There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. Quizzes and mid-term test will test your knowledge of both concepts and the application of those concepts. Final exam may be composed of

computing questions and discussion questions. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.

Academic Integrity

Cheating or plagiarism includes the copying of all or part of another's work will not be tolerated. If you allow your work be copied or make it available to another student for purpose, you are also cheating. All parties involved will received an F for the course.

Classroom Policies

1. No eating, smoking, chatting, downing, or using cell phones in class.
2. Please speak English rather than Chinese in class.
3. Students are not allowed to attend class without textbooks.
4. Stand up when answering questions.
5. Respect classmates' ideas, opinions and questions of their classmates.
6. You are welcome to visit the instructor's office in his/her office hours.
7. All your classroom involvement, performance and after- class communications with instructor will affect your participation score.
8. Group work is required in and after class. Cooperation and communication among students are encouraged.
9. Please address your teacher as Professor.

Important days

Spring Semester, 2018

March 4, 2018— July 20, 2018

Mar.4	Registration
Mar.5	Classes Begin
Mar.16	Last Day to Drop or Add a Course
Apr.5	Qingming Festival (tentative)
Apr.20	Spring Sports (tentative)
May 1	Labor Day Holiday (tentative)
May.7 -11	Midterm Exams
May 14-18	Summer School Registration (tentative)
June 18	Duanwu Festival (tentative)

Week 15	Presentations
Week 16	Revision
Week 17	Final Exam

Note: Over the course of the semester, every attempt will be made to follow the daily schedule listed in the syllabus. However, depending on overall class progress, the syllabus may be adjusted. Any departures from the syllabus will be announced in class.

执笔人: Kristen Zhang

系教学主任审核签名: