
Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2018 Fall (September 3, 2018 - January 4, 2019)
<u>Course Name</u>	College English I
<u>Course Code</u>	CE111
<u>Course Type</u>	<input checked="" type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input type="checkbox"/> Professional Course (Required) <input type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Basic Disciplinary Course
<u>Course Credits</u>	4
<u>Course Hours</u>	60
<u>Prerequisites</u>	NO
<u>Instructor</u>	Jane Yan/Michelle Du/Vera Zhang/Bethany Sun/Gloria Hua/ Mark Li/Jane Song/Daisy Xu
<u>Contact Information</u>	Office: C201 Tele: (010)83951083 Email:
<u>Office Hour</u>	
<u>Learning Centre</u>	M: 18:00—20:00;
<u>Grade/Section</u>	2018 Y01-Y08
<u>Course Time/Place</u>	Wed: 8:00—9:50 am Fri: 8:00—9:50 am

Textbook

1. Cambridge IELTS Past Papers ,Cambridge IELTS 6
Cambridge University Press, Cambridge, ISBN 978-0-521-71096-3
2. Cambridge IELTS Past Papers ,Cambridge IELTS 7
Cambridge University Press, Cambridge, ISBN 978-0-521-14694-4
3. Cambridge IELTS Past Papers ,Cambridge IELTS 8
Cambridge University Press, Cambridge, ISBN 978-1-107-62613-3
4. New Horizon College English 1 Viewing, Listening & Speaking
Foreign Language Teaching and Research Press, ISBN 978-7-5135-9023-5

Reference Book

1. 新雅思系列教程, Foreign Language Teaching and Research Press, ISBN 978-7-5135-74310

2. Cambridge IELTS Past Papers , Cambridge IELTS9
 Cambridge University Press, Cambridge, ISBN 978-1-107-61817-6

Course Description

This course is mainly designed to provide college freshmen with the basic rudiments of English learning and comprehensive training for improving their fundamental language skills in reading, listening and writing, which are indispensable for daily communications with western native speakers, using English as a foreign language.

Student Learning Objectives

The objectives are:

1. To help freshmen familiarize themselves with communicative usage of English when they are exposed to simulated situations.
2. To help students establish a solid language foundation, including grammar, vocabulary, and sentence structures.
3. To stimulate students' enthusiasm of learning, inspire students' autonomous learning and facilitate their improvement of practical skills.
4. To lay a solid foundation for students to learn major courses in English.
5. To introduce preliminary IELTS into College English.

Website Source

1. [https:// www.chinaielts.org/](https://www.chinaielts.org/)
2. [https:// www.ielts.org/](https://www.ielts.org/)

Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, gap filling questions, short answer questions, essay questions, and oral questions, etc. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents

		that have been taught in class. The test paper may be mainly composed of subjective and objective questions.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both language skills and the application of those skills.
Presentation	10%	The students will be divided into several groups to prepare a presentation. Each student is required to be involved in the presentation. The topics can be selected from the textbook or lectures. Each group need to finish a PPT related to the topic which is given and hand in the related resources to the teacher before the presentation.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Presentation		10%
Midterm test	20%	
Final exam		20%
Total	40%	60%

Grading Policy

A+ 97-100	A 93-96	A- 90-92	B+ 87-89	B 83-86	B- 80-82
C+ 75-79	C 70-74	C- 67-69	D+ 63-66	D 62-60	F 0- 59

Exam Schedule

Midterm Test: November 5-9, 2018;

Final Exam: January 7-11, 2019

Assessment of Student Performance

☞ Self-Study and Reading ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion;

students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

☞ Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

☞ Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ◆ Being late for 15 minutes or more is considered an absence.
- ◆ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ◆ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly, but students are welcome to continue attending classes.
- ◆ An incomplete grade (I) will be considered in case of medical or family emergencies.

☞ Participation

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ◆ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ◆ Any misbehavior in class and activities irrelevant to lectures will result in the lower level of the participation grade, including ringing cell phones.
- ◆ All above behaviors will be solely evaluated by the instructor for scoring.

☞ Textbook

Students must bring the textbook to class.

Topical Course Outline (Listening Part)

Week	Date	Topics	Homework
1	Sep. 5	Freshmen's Military Training	—
	Sep. 7	Freshmen's Military Training	—
2	Sep. 12	Freshmen's Military Training	—
	Sep. 14	Freshmen's Military Training	—
3	Sep. 19	Freshmen's Military Training	—
	Sep. 21	Freshmen's Military Training	—
4	Sep. 26	● Syllabus	C7 P10

		<ul style="list-style-type: none"> • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies ● Topic 1 IELTS Listening Introduction <ul style="list-style-type: none"> • IELTS Listening Models • Question Types. • Time allocation • Patterns of organizations. • Related listening skills • Topic listening practice. 	Exercise 1-10
	Sep. 28	The same as above in other sections	
5	Oct. 3	National Day Holiday	Words Review
	Oct. 5	National Day Holiday	Words Review
6	Oct. 10	<ul style="list-style-type: none"> ● Listening Topic 2 Numbers ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listening for numbers ● IELTS Listening skills: <ul style="list-style-type: none"> • Filling the gaps • Sentence Completion ● Vocabulary related to the topic. 	Textbook C7 Page 33: Exercise 1-10
	Oct. 12	The same as above in other sections	
7	Oct. 17	The same as above in other sections	
	Oct. 19	The same as above in other sections	
8	Oct. 24	<ul style="list-style-type: none"> ● Listening Topic 3 Personal information ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Gap Filling ● Vocabulary related to the topic. 	Textbook C7 Page 81: Exercise 1-10
	Oct. 26	The same as above in other sections	
9	Oct. 31	The same as above in other sections	
	Nov. 2	The same as above in other sections	
10	Nov. 7	<ul style="list-style-type: none"> ● Midterm Test ● Listening Topic 4 Completion ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Gap Filling ● Vocabulary related to the topic. 	Textbook C7 Page 56 Exercise 1-10
	Nov. 9	The same as above in other sections	
11	Nov. 14	The same as above in other sections	
	Nov. 16	The same as above in other sections	
12	Nov. 21	<ul style="list-style-type: none"> ● Listening Topic 5 Single choice ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Single Choice Questions ● Vocabulary related to the topic. 	Textbook C7 Page 12: Exercise 11-16 C7 Page 15: Exercise 24-27
	Nov. 23	The same as above in other sections	—

13	Nov. 28	The same as above in other sections	—
	Nov. 30	The same as above in other sections	—
14	Dec. 5	<ul style="list-style-type: none"> ● Listening Topic 6 Multiple choice ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Multiple Choice Questions ● Vocabulary related to the topic. 	Textbook C7 Page 37: Exercise 29-30
	Dec. 7	The same as above in other sections	
15	Dec. 12	The same as above in other sections	
	Dec. 14	The same as above in other sections	
16	Dec. 19	<ul style="list-style-type: none"> ● Listening Topic 7 Further practice ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Single Choice Questions • Multiple Choice Questions ● Vocabulary related to the topic. 	Textbook C7 Page 36: Exercise 21-26 C7 Page 38: Exercise 31-35
	Dec. 21	The same as above in other sections	
17	Dec. 26	The same as above in other sections	
	Dec. 28	The same as above in other sections	
18	Jan. 2	<ul style="list-style-type: none"> ● Listening Topic 8 Mapping ● Basic Listening Skills and Practice <ul style="list-style-type: none"> • Listen for the details ● IELTS Listening skills: <ul style="list-style-type: none"> • Mapping Questions ● Vocabulary related to the topic. 	Textbook C7 Page 34: Exercise 11-12 C7 Page 61: Exercise 23-25 C7 Page 84: Exercise 15-17
	Jan. 4	The same as above in other sections	—
19	Jan. 9	Final Exam Period	
	Jan. 11	Final Exam Period	

Note: Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams.

A review in Chinese may be held during L.C. and O.H. in the semester.

Topical Course Outline (Speaking Part)

Week	Date	Topics	Homework
1	Sep. 5	Freshmen's Military Training	— —
	Sep. 7	Freshmen's Military Training	— —
2	Sep. 12	Freshmen's Military Training	— —
	Sep. 14	Freshmen's Military Training	— —
3	Sep. 19	Freshmen's Military Training	— —

	Sep. 21	Freshmen's Military Training	--
4	Sep. 26	<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies ● IELTS Speaking Introduction <ul style="list-style-type: none"> • IELTS Speaking Models • Question Types. • Time allocation • Speaking criteria 	Review & Self-introduction
	Sep. 28	The same as above in other sections	
5	Oct. 3	National Day Holiday	
	Oct. 5	National Day Holiday	
6	Oct. 10	<ul style="list-style-type: none"> ● Speaking Unit 1 People & Family ● Basic communication Skills and Practice ● Pronunciation training ● Question & Answer in Part 1 ● Expressions, patterns and structures related to the topic. 	Practice describing people
	Oct. 12	The same as above in other sections	
7	Oct. 17	The same as above in other sections	
	Oct. 19	The same as above in other sections	
8	Oct. 24	<ul style="list-style-type: none"> ● Speaking Unit 2 Study & Work ● Basic communication Skills and Practice ● Pronunciation training ● Question & Answer in Part 1 & Part 2 ● Cue card responses in Part 2 ● Expressions, patterns and structures related to the topic. 	Practice describing personal information
	Oct. 26	The same as above in other sections	
9	Oct. 31	The same as above in other sections	
	Nov. 2	The same as above in other sections	
10	Nov. 7	<ul style="list-style-type: none"> ● Speaking Midterm Test ● Self-introduction ● Individual presentation 	Review Unit 1 & Unit 2
	Nov. 9	The same as above in other sections	
11	Nov. 14	The same as above in other sections	
	Nov. 16	The same as above in other sections	
12	Nov. 21	<ul style="list-style-type: none"> ● Speaking Unit 3 Housing & Places ● Basic communication Skills and Practice ● Pronunciation training 	Practice describing places

		<ul style="list-style-type: none"> ● Question & Answer in Part 1 & Part 2 ● Two-way discussion ● Expressions, patterns and structures related to the topic. 	
	Nov. 23	The same as above in other sections	--
13	Nov. 28	The same as above in other sections	--
	Nov. 30	The same as above in other sections	--
14	Dec. 5	<ul style="list-style-type: none"> ● Speaking Unit 4 Food & Restaurants ● Basic communication Skills and Practice ● Pronunciation training ● Question & Answer in Part 1 & Part 2 ● Fluency & Coherence training ● Expressions, patterns and structures related to the topic. 	Practice describing eating habits and places
	Dec. 7	The same as above in other sections	
15	Dec. 12	The same as above in other sections	
	Dec. 14	The same as above in other sections	
16	Dec. 19	<ul style="list-style-type: none"> ● Speaking Unit 5 Shopping & Lifestyle ● Basic communication Skills and Practice ● Pronunciation training ● Question & Answer in Part 1, Part 2 & Part 3 ● Grammatical accuracy training ● Expressions, patterns and structures related to the topic. 	Practice describing life choices and shopping habits; Review Unit 1-Unit 5
	Dec. 21	The same as above in other sections	
17	Dec. 26	Speaking Final Exam	
	Dec. 28	Speaking Final Exam	
18	Jan. 2	Speaking Final Exam	
	Jan. 4	Speaking Final Exam	--
19	Jan. 9	Final Exam Period	
	Jan. 11	Final Exam Period	

Note: Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams.

A review in Chinese may be held during L.C. and O.H. in the semester.

Topical Course Outline (Reading Part)

Week	Date	Topics	Homework
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1	Sep. 5	Freshmen's Military Training	— —
	Sep. 7	Freshmen's Military Training	— —
2	Sep. 12	Freshmen's Military Training	— —
	Sep. 14	Freshmen's Military Training	— —
3	Sep. 19	Freshmen's Military Training	— —
	Sep. 21	Freshmen's Military Training	— —
4	Sep. 26	<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies ● Topic 1 IELTS Reading Introduction <ul style="list-style-type: none"> • IELTS Reading Models • Question Types. • Time allocation • Patterns of organizations. • Related reading skills • Topic reading practice. 	C8 P18
	Sep. 28	The same as above in other sections	
5	Oct. 3	National Day Holiday	Words Review Deep Reading Translation
	Oct. 5	National Day Holiday	Words Review Deep Reading Translation
6	Oct. 10	<ul style="list-style-type: none"> ● Reading Topic 2 Education ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • List of Heading • Multiple Choice • Summary Completion ● Vocabulary related to the topic. 	Textbook C6 Page 94: Exercise 27-30 C8 Page 88: Exercise 1-5 Deep Reading Translation Words
	Oct. 12	The same as above in other sections	
7	Oct. 17	The same as above in other sections	
	Oct. 19	The same as above in other sections	
8	Oct. 24	<ul style="list-style-type: none"> ● Reading Topic 3 Climate Change ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • Gap Filling I (Summary Completion) • List of Heading ● Vocabulary related to the topic. 	Textbook C6 Page 26: Exercise 33-40 C8 Page 48: Exercise 18-22 Deep Reading Translation Words

	Oct. 26	The same as above in other sections	
9	Oct. 31	The same as above in other sections	
	Nov. 2	The same as above in other sections	
10	Nov. 7	<ul style="list-style-type: none"> ● Midterm Test ● Reading Topic 4 Transport ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • TRUE, FALSE, NG • Matching • List of Heading ● Vocabulary related to the topic. 	Textbook C6 Page 43: Exercise 6-10 C8 Page 25: Exercise 20-26 C7 Page 51: Exercise 31-35 Deep Reading Translation Words
	Nov. 9	The same as above in other sections	
11	Nov. 14	The same as above in other sections	
	Nov. 16	The same as above in other sections	
12	Nov. 21	<ul style="list-style-type: none"> ● Reading Topic 5 Health ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • Matching • Summary Completion ● Vocabulary related to the topic. 	Textbook C6 Page 47: Exercise 23-26 C6 Page 73: Exercise 33-37 Deep Reading Translation Words
	Nov. 23	The same as above in other sections	— —
13	Nov. 28	The same as above in other sections	— —
	Nov. 30	The same as above in other sections	— —
14	Dec. 5	<ul style="list-style-type: none"> ● Reading Topic 6 Technology ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • Gap Filling II (Table/Chart Completion) • TRUE, FALSE, NG ● Vocabulary related to the topic. 	Textbook C8 Page 43: Exercise 1-7 C8 Page 29: Exercise 31-40 Handout Deep Reading Translation Words
	Dec. 7	The same as above in other sections	
15	Dec. 12	The same as above in other sections	

	Dec. 14	The same as above in other sections	
16	Dec. 19	<ul style="list-style-type: none"> ● Reading Topic 7 Environment ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • Multiple Choice Questions • Matching • TRUE, FALSE, NG ● Vocabulary related to the topic. 	Textbook C8 Page 95: Exercise 14-17 C8 Page 51: Exercise 33-36 Deep Reading Translation Words
	Dec. 21	The same as above in other sections	
17	Dec. 26	The same as above in other sections	
	Dec. 28	The same as above in other sections	
18	Jan. 2	<ul style="list-style-type: none"> ● Reading Topic 8 Animals ● Basic Reading Skills and Practice <ul style="list-style-type: none"> • Skimming and Scanning ● IELTS Reading skills: <ul style="list-style-type: none"> • Comprehensive review ● Vocabulary related to the topic. 	Textbook C6 Page 124: Exercise 28-40 C8 Page 99: Exercise 27-40 Deep Reading Translation Words
	Jan. 4	The same as above in other sections	— —
19	Jan. 9	Final Exam Period	
	Jan. 11	Final Exam Period	

Note: Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams.

A review in Chinese may be held during L.C. and O.H. in the semester.

Topical Course Outline (Writing Part)

Week	Date	Topics	Homework
1	Sep. 5	Freshmen's Military Training	— —
	Sep. 7	Freshmen's Military Training	— —
2	Sep. 12	Freshmen's Military Training	— —
	Sep. 14	Freshmen's Military Training	— —
3	Sep. 19	Freshmen's Military Training	— —
	Sep. 21	Freshmen's Military Training	— —
4	Sep. 26	<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies 	Practice describing a line graph

		<ul style="list-style-type: none"> ● IELTS Writing Introduction <ul style="list-style-type: none"> • IELTS Writing Models • Question Types. • Time allocation • Requirements ● IELTS Writing Task 1 Dynamic graphs <ul style="list-style-type: none"> • Trend description • The use of prep. • Tense • How to identify the major features • How to write introduction 	
	Sep. 28	The same as above in other sections	
5	Oct. 3	National Day Holiday	--
	Oct. 5	National Day Holiday	--
6	Oct. 10	<ul style="list-style-type: none"> ● IELTS Writing Task 1 Static graphs <ul style="list-style-type: none"> • The expressions of proportion • Sentence patterns for comparison and contrast • How to group the data • How to link the ideas in body paragraph • How to write overview 	Practice describing a pie chart
	Oct. 12	The same as above in other sections	
7	Oct. 17	The same as above in other sections	
	Oct. 19	The same as above in other sections	
8	Oct. 24	<ul style="list-style-type: none"> ● IELTS Writing Task 1 Flow chart & Maps ● Flow chart <ul style="list-style-type: none"> • The writing skills of flow chart description • Linking words used to indicate time phase • The use of passive voice ● Maps: <ul style="list-style-type: none"> • How to express locations • Tense 	Practice describing a flow chart
	Oct. 26	The same as above in other sections	
9	Oct. 31	The same as above in other sections	
	Nov. 2	The same as above in other sections	
10	Nov. 7	<ul style="list-style-type: none"> ● IELTS Writing Task 2 Agree or Disagree <ul style="list-style-type: none"> • How to analyze the topic • How to plan your response • How to write the introduction • The methods of developing ideas in a body paragraph • How to write the conclusion 	Practice writing an argumentative essay
	Nov. 9	The same as above in other sections	
11	Nov. 14	The same as above in other sections	

	Nov. 16	The same as above in other sections	
12	Nov. 21	<ul style="list-style-type: none"> ● IELTS Writing Task 2 Discuss both views • How to analyze the topic • How to plan your response • The use of model words • The use of noun phrases 	Practice writing an argumentative essay
	Nov. 23	The same as above in other sections	— —
13	Nov. 28	The same as above in other sections	— —
	Nov. 30	The same as above in other sections	— —
14	Dec. 5	<ul style="list-style-type: none"> ● IELTS Writing Task 2 Discuss both views • How to analyze the topic • How to plan your response • The use of linking words • The use of synonyms 	Practice writing an argumentative essay
	Dec. 7	The same as above in other sections	
15	Dec. 12	The same as above in other sections	
	Dec. 14	The same as above in other sections	
16	Dec. 19	<ul style="list-style-type: none"> ● IELTS Writing Task 2 Advantages & Disadvantages • How to analyze the topic • How to plan your response • Guided writing • Related vocabulary 	Practice writing an argumentative essay
	Dec. 21	The same as above in other sections	
17	Dec. 26	The same as above in other sections	
	Dec. 28	The same as above in other sections	
18	Jan. 2	<ul style="list-style-type: none"> ● IELTS Writing 1& 2 review • Related languages points • Question Types • Related writing skills 	
	Jan. 4	The same as above in other sections	— —
19	Jan. 9	Final Exam Period	
	Jan. 11	Final Exam Period	

Note: Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams.

A review in Chinese may be held during L.C. and O.H. in the semester.

Important Dates

Fall Semester, 2018	August 31, 2018— January 13, 2019
Aug. 31	Registration
Sep.3	Classes Begin
Sep.7 - 20	Freshmen's Military Training
Sep.24	Classes Begin (Freshmen)
Sep.24	Mid-Autumn Festival (tentative)
Oct.1 - 5	National Day Holiday (tentative)
Oct. 29 - Nov. 2	Mid-term Test
Jan.1, 2019	New Year's Day Holiday (tentative)
Jan.2-11	Final Exam Period
Jan.14	Winter Vacation Begins

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: _____

Department Head: _____

