

Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2021 Spring (March 1, 2021 - July 18, 2020)
<u>Course Name</u>	Corporate and Business Law
<u>Course Code</u>	ACCAF4
<u>Course Type</u>	<input type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input checked="" type="checkbox"/> Professional Course (Required) <input type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Basic Disciplinary Course
<u>Course Credits</u>	2
<u>Course Hours</u>	32
<u>Prerequisites</u>	ACCAF1
<u>Instructor</u>	Xiaoli Zhu (Echo Zhu)
<u>Contact Information</u>	Office: C203 Tele: 13810485229 Email: zhuxiaoli@cueb.edu.cn
<u>Office Hour</u>	T: 8:00—10:00; W: 10:00-12:00; Th: 13:00—15:00
<u>Learning Centre</u>	M: 15:30—17:30 & 18:00-20:00
<u>Grade/Section</u>	2020ACCA2/Y02
<u>Course Time/Place</u>	Th: 8:00—9:50 / A105
<u>Textbook</u>	1. F4 Corporate and Business Law text book-England (LW-ENG),BPP Publishing Limited 2. F4 Corporate and Business Law practice kits-England (LW-ENG),BPP Publishing Limited

Reference Book

Corporate and Business Law - England (LW-ENG), Kaplan Publishing.

Course Description

This course uses an integrated approach to give a brief introduction of the knowledge and understanding of the legal system of England. Such as court system and source of law, contract law, employment law and corporation law, etc.

Student Learning Objectives

After completing this course, students will be able to:

- ❖ Identify the essential elements of the legal system, including the main sources of law.
- ❖ Recognise and apply the appropriate legal rules relating to the law of obligations.
- ❖ Explain and apply the law relating to employment relationships.
- ❖ Distinguish between alternative forms and constitutions of business organisations.
- ❖ Recognise and compare types of capital and the financing of companies.

- ❖ Describe and explain how companies are managed, administered and regulated
- ❖ Recognise the legal implications relating to insolvency law
- ❖ Demonstrate an understanding of corporate fraudulent and criminal behaviour.

Website Source

1. <https://www.accaglobal.com>
2. <https://www.pearsonhighered.com/educator>

Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	20%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, short answer questions, essay questions, problems, and preparation of financial statements. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.
Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of multiple-choice questions and it should be completed within 15 minutes in class.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both concepts and the application of those concepts.

Presentation	10%	The students will be divided into several groups to prepare a presentation. Each student is required to be involved in the presentation. The topics can be selected from the textbook or lectures. Each group need to finish a PPT related to the topic which is given and hand in the related resources to the teacher before the presentation.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Midterm test	20%	
Presentation		10%

Grading Policy

A+ 97-100	A 93-96	A- 90-92	B+ 87-89	B 83-86	B- 80-82
C+ 75-79	C 70-74	C- 67-69	D+ 63-66	D 62-60	F 0- 59

Exam Schedule

Final Exam: June 3-7, 2019

Assessment of Student Performance

☞ Self-Study and Reading ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

☞ Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

☞ Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ♦ Being late for 15 minutes or more is considered an absence.
- ♦ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ♦ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly.
but students are welcome to continue attending classes.
- ♦ An incomplete grade (I) will be considered in case of medical or family emergencies.

☞ Participation

- ♦ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ♦ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ♦ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ♦ Any misbehavior and non-class related activities in class will result in the lower level of the participation grade, including ringing cell phones.
- ♦ All above behaviors will be solely evaluated by the instructor for scoring.

☞ Textbook

Students must bring the textbook to class.

Topical Course Outline (original)

Week	Date	Topics	Platform	Homework
1	Mar. 4	<ul style="list-style-type: none"> ● Syllabus ● Chapter 1 • Defining what is law • Distinguish and describe different types of law • Explain the structure and operation of the courts 	Wechat group & Tencent Meeting & Mosoteach	Homework for CH1
2	Mar. 11	<ul style="list-style-type: none"> ● Chapter 2 • Case law and precedent • Legislation • Statutory interpretation 	Wechat group & Tencent Meeting & Mosoteach	Homework for CH2
3	Mar. 18	<ul style="list-style-type: none"> ● Chapter 3 • Definition of contract • Form of contract • Offer and acceptance 	Wechat group & Tencent Meeting & Mosoteach	Homework for CH3
4	Mar. 25	<ul style="list-style-type: none"> ● Chapter4 • Consideration • Intention to create legal relations • Privity of contract 	Wechat group & Classroom & Mosoteach	Homework for CH4
5	Apr. 1	<ul style="list-style-type: none"> ● Quiz 1 ● Q & A 	Wechat group & Classroom & Mosoteach	
6	Apr. 8	<ul style="list-style-type: none"> ● Chapter 5 • Contract terms • The Unfair Contract Terms Act 1977 • The consumer Rights Act 2015 	Wechat group & Classroom & Mosoteach	Homework for CH5
7	Apr. 15	<ul style="list-style-type: none"> ● Chapter 6 • Breach of contract and damages • Common law remedies • Equitable remedies 	Wechat group & Classroom & Mosoteach	Homework for CH6
8	Apr. 22	<ul style="list-style-type: none"> ● Chapter7 • Tort and other wrongs • Tort of negligence • Duty of care 	Wechat group & Classroom & Mosoteach	Homework for CH7
9	Apr. 29	<ul style="list-style-type: none"> ● Mid-term test 		

10	May. 6	<ul style="list-style-type: none"> ● Chapter 8 • Employment contract: basic issues • Common law duties • Statutory duties 	Wechat group & Classroom & Mosoteach	Homework for CH8
11	May.13	<ul style="list-style-type: none"> ● Chapter 9 • Termination • Wrongful dismissal • Unfair dismissal ● Quiz 2 	Wechat group & Classroom & Mosoteach	Homework for CH9
12	May.20	<ul style="list-style-type: none"> ● Chapter 10 • Formation of agency • Authority of the agent Relations between agents and third parties 	Wechat group & Classroom & Mosoteach	Homework for CH10
13	May.27	<ul style="list-style-type: none"> ● Quiz 2 ● Q & A 	Wechat group & Classroom & Mosoteach	
14	Jun. 3	<ul style="list-style-type: none"> ● Chapter 11 • Forming and terminating partnerships • Authority and liability of partners • Limited liability partnerships 	Wechat group & Classroom & Mosoteach	Homework for CH11
15	Jun. 10	<ul style="list-style-type: none"> ● Chapter 12 • Sole traders and companies • Limited liability of members • Ignoring separate personality 	Wechat group & Classroom & Mosoteach	Homework for CH12
16	Jun. 17	<ul style="list-style-type: none"> ● Final Review 		
17	Jun. 24	<ul style="list-style-type: none"> ● Presentation I (3 groups) 		
18	Jul. 1	<ul style="list-style-type: none"> ● Presentation II(2 groups) 		

Note: In the first three weeks, Tencent Meeting, Mosoteach and the Wechat group will be used as the main teaching methods. The Wechat group will be mainly used to inform the students daily study activities and tasks Tencent Meeting and Mosoteach will be used as the main study platform to teach and organize the study activities When classes change back to school, Tencent Meeting will be stopped to use. Mosoteach will be mainly used to upload PPTS and release some learning materials. Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, they may also be included in the quizzes or exams. A review in Chinese may be held during L.C. and O.H. in the semester.

Teacher's Office Hour

- ♦ The instructor's office hour is shown in the front of the office door.

- ♦ Students are suggested to use the instructor’s office hour and learning center to ask questions or talk with the instructor once at least per week for good communication and effective learning, which is recorded in the students’ participation.
- ♦ The time can be scheduled by instructors or students, or both.

Cheating and Plagiarism

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

Important Dates

Spring Semester, 2021	Feb 28, 2021— July 18, 2021
Feb. 28	Registration
Mar. 1	Classes Begin
Apr.4	Qing Ming Festival
Apr.16	Spring Sports
Apr.26 -30	Midterm Test (tentative)
May 1	Labor Day
June 14	Dragon-Boat Festival
June 21-25	Final Exams for Sophomores and Juniors
June 28-July18	Social Practice for Sophomores and Juniors (tentative)
July 3-11	Revision (Freshmen)
July 12-16	Final Exam Period (Freshmen)
July 19	Summer Vacation Begins

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: _____

Department Head: _____

