

Capital University of Economics and Business

Overseas Chinese College

Course Syllabus

<u>Year and Semester</u>	2020 Fall (August 31, 2020 - December 30, 2020)
<u>Course Name</u>	College English III
<u>Course Code</u>	CE223
<u>Course Type</u>	<input checked="" type="checkbox"/> General Education (Required) <input type="checkbox"/> General Education (Elective) <input type="checkbox"/> Professional Course (Required) <input type="checkbox"/> Professional Course (Elective) <input type="checkbox"/> Basic Disciplinary Course
<u>Course Credits</u>	4
<u>Course Hours</u>	72
<u>Prerequisites</u>	CE112
<u>Instructor</u>	Jane Yan/Michelle Du Mark Li/Gloria Hua Bethany Sun/Vera Zhang Jane Song/Daisy Xu
<u>Contact Information</u>	Office: C201 Tele: (010)83951083
<u>Office Hour</u>	TBA
<u>Learning Centre</u>	TBA
<u>Grade/Section</u>	2019 Y01-Y08
<u>Course Time/Place</u>	M: 10:10-12:00 am A204, A105/B213, A106, A108, B111, B112, B113, B114 W: 10:10-12:00 am A204, A105/B213, A106, A108, B111, B112, B113, B114

Textbook

1. *Cambridge IELTS Past Papers, Cambridge IELTS 10*
University of Cambridge ESOL Examinations
Cambridge University Press, Cambridge
ISBN 978-1-107-57203-4
2. *Cambridge IELTS Past Papers, Cambridge IELTS 11*
University of Cambridge ESOL Examination
Cambridge University Press, Cambridge
ISBN 978-1-316-61223-1
3. *Cambridge IELTS Past Papers, Cambridge IELTS 12*
University of Cambridge ESOL Examinations
Cambridge University Press, Cambridge
ISBN 978-1-108-40963-6
4. 雅思口语 (胡敏雅思教材第七代) Karen Kovacs
Higher Education Press ISBN978-7-04-036585-6
5. 雅思写作 (胡敏雅思教材第七代) Anneli Williams

Reference Book

雅思真词汇(第6版) 世界知识出版社 ISBN 9787501258703

Course Description

This course builds on the concepts and practices introduced in foreign language learning pedagogy, including lectures, listening, group discussion, cross-cultural communication and application of current practices of English as a foreign language. This course is to develop and foster students' comprehensive language awareness in use, as well as in fluency and accuracy through various learning strategies and techniques.

Student Learning Objectives

This course will be able to:

- ♦ help students strengthen their language foundation, including grammar, lexical range, and discourse structure;
- ♦ provide students with a comprehensive learning of English in listening, speaking, reading, writing and translation;
- ♦ enhance students' English competence by means of IELTS oriented teaching;
- ♦ improve students' automatic learning and enable them to acquire effective learning strategy in English;
- ♦ motivate and guide students to expand their understanding in terms of foreign culture, tradition, society, etc. of English speaking countries.

Website Source

1. [https:// www.chinaielts.org/](https://www.chinaielts.org/)
2. [https:// www.ielts.org/](https://www.ielts.org/)

Teaching Methods

This course contains lectures, class discussions, homework, quizzes, presentation and exams. Textbook content will be introduced first. Then real case and practice questions will be delivered to students as a way to test their understanding of the knowledge. This will require individual or group assignment in or after class.

Grade Criterion

Component	Weight	Description
Final Exam	30%	A cumulative final examination will be given based on all of the contents of the class. The exam paper may be composed of multiple-choice questions, gap filling questions, short answer questions, essay questions, and oral questions, etc. Students should rely primarily on homework assignments to give them a sense of what they may see for material on exams.

Mid-Term Test	20%	A cumulative midterm test will be given based on all of the contents that have been taught in class. The test paper may be mainly composed of subjective and objective questions.
Homework	15%	Most of the assigned homework is taken from the Exercises in the textbook. Assignments will be collected at the clearly stated date. Late assignments will not be accepted. The graded assignments will be kept by the tutor for reference and won't be returned to students.
Quizzes	15%	There will be at least 2 quizzes during the semester. Quizzes may or may not be announced in advance. It may also be used as a way to check the attendance. Quizzes will test your knowledge of both language skills and the application of those skills.
Participation	10%	Individuals will be asked to participate individually in a question and answer at least 5 times during the semester. The performances should be counted in their participation.
Attendance	10%	Refer to attendance policy listed below
Total	100%	

Detailed Grade Computation

	Before Midterm	After Midterm
Attendance	5%	5%
Participation	5%	5%
Homework	5%	10%
Quizzes	5%	10%
Midterm test	20%	
Final exam		30%
Total	40%	60%

Grading Policy

A+ 97-100	A 93-96	A- 90-92	B+ 87-89	B 83-86	B- 80-82
C+ 75-79	C 70-74	C- 67-69	D+ 63-66	D 62-60	F 0- 59

Exam Schedule

Midterm Test: Oct 28- Nov. 1, 2020;

Final Exam: Dec.23,2020-January 1, 2021

Assessment of Student Performance

☞ Self-Study and Reading ability Practice

Instructor will give out the chapters or the reference books to read and use class hours to have discussion; students should be able to show a proactive attitude and ability for self-study and reading. Knowledge and oral English will be elements of homework or presentation score.

☞ Homework

Students should finish their homework by themselves. Copying from others will be treated as cheating and the homework scores will be lowered. Students should hand in all assignments on time. Late assignments will be accepted at the discretion of the instructor (i.e., when the student was ill or had an

excused absence). Late assignments without reasonable proof will be reduced in score by 50%.

☞ Attendance

Because the course covers a great deal of material, attending every class session is very important for performing well.

- ◆ Being late for 15 minutes or more is considered an absence.
- ◆ Five hours or above of unexcused absences will result in the lower level of the final grade by one grade band (e.g. from C – to D +). Any excused absence must be discussed directly with the teacher.
- ◆ Absence which is more than 1/3 of the total teaching hours will cause an F (a failing grade) directly, but students are welcome to continue attending classes.
- ◆ An incomplete grade (I) will be considered in case of medical or family emergencies.

☞ Participation

- ◆ Students should participate in classes actively. Half of participation grade is determined by their presentation in class. They are encouraged to ask questions relevant to the subject and express their own opinions. Every student should respect the ideas, opinions, and questions of their classmates.
- ◆ Students should also use office hours to ask questions or talk with the instructor for good communication and effective learning.
- ◆ Frequent visiting the instructor and chatting in English during office hours is highly recommended.
- ◆ Any misbehavior in class and activities irrelevant to lectures will result in the lower level of the participation grade, including ringing cell phones.
- ◆ All above behaviors will be solely evaluated by the instructor for scoring.

☞ Textbook

Students must bring textbooks to class.

Topical Course Outline (Listening Part)

Week	Date	Topics	Homework
1		<ul style="list-style-type: none"> ● Listening Topic 1 Part-time Job <ul style="list-style-type: none"> • be able to take notes about Personal Information • be able to pick from a list • be able to role play looking for a part-time job 	Textbook C12-T8-P1 C12-T5-P2
		The same as above in other sections	
2		The same as above in other sections	
		The same as above in other sections	
3		<ul style="list-style-type: none"> ● Listening Topic 2 Writing an Essay <ul style="list-style-type: none"> • use strategies with flowchart • be able to recognize signal words to follow the talk • be able to retell the procedures to write an essay 	Textbook C12-T6-P3 C12-T7-P3
		The same as above in other sections	

4		The same as above in other sections	
		The same as above in other sections	
5		<ul style="list-style-type: none"> ● Listening Topic 3 Library <ul style="list-style-type: none"> • be able to recognize synonyms and paraphrased ideas in questions • be able to take advantage of library resources 	Textbook C12-T7-P1 C12-T5-P3
		The same as above in other sections	
6		The same as above in other sections	
		The same as above in other sections	
7		<ul style="list-style-type: none"> ● Listening Topic 4 Mapping <ul style="list-style-type: none"> • be able to analyze the layout of a map • be able to analyze the features of a map • be able to locate relevant areas on a map 	Textbook C12-T8-P2 C12-T1-P2
		The same as above in other sections	
8		The same as above in other sections	
		The same as above in other sections	
9		Mid-term Test (TBA)	
		Mid-term Test + Test Analysis	
10		<ul style="list-style-type: none"> ● Listening Topic 5 Studies in University <ul style="list-style-type: none"> • be able to follow the talk with keywords • be able to predict and recognize paraphrasing in matching • be able to describe academic life in university 	Textbook C12-T8-P3 C11-T2-P3
		The same as above in other sections	
11		The same as above in other sections	
		The same as above in other sections	
12		<ul style="list-style-type: none"> ● Listening Topic 6 Business <ul style="list-style-type: none"> • be able to analyze the layout of a lecture • be able to identify speakers' attitude • be able to resolve conflict at work 	Textbook C12-T5-P4 C12-T6-P4
		The same as above in other sections	
13		The same as above in other sections	
		The same as above in other sections	
14		<ul style="list-style-type: none"> ● Listening Topic 7 Ecology <ul style="list-style-type: none"> • be able to listen for specific details • be able to describe how to preserve ecological environment • use vocabulary related to the topic 	Textbook C11-T1-P4 C12-T7-P4
		The same as above in other sections	
15		The same as above in other sections	
		The same as above in other sections	
16		<ul style="list-style-type: none"> ● Listening Topic 8 Environmental Protection <ul style="list-style-type: none"> • be able to take notes on the topic • be able to describe ways to protect environment • use vocabulary related to the topic 	Textbook C11-T4-P4 C12-T8-P4

		The same as above in other sections	
17		Review and Final Exam	
		Review and Final Exam	

Topical Course Outline (Reading Part)

Week	Date	Topics	Homework
1		<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods. • Classroom policies ● IELTS Reading Review. • Features of academic reading • Academic reading literacy and information literacy 	<p>Textbook</p> <p>C14-T4-P2</p>
		The same as above in other sections	
2		The same as above in other sections	
		The same as above in other sections	
3		<ul style="list-style-type: none"> ● Reading Topic 1 Archaeology ● Reading Skills- Scanning information ● IELTS Reading-Gap Filling (I) <ul style="list-style-type: none"> • Features • Solutions • Ways of location • Summary • Vocabulary related to the topic. 	<p>Textbook</p> <p>C11-T2-P1</p> <p>C11-T2-P2</p>
		The same as above in other sections	
4		The same as above in other sections	
		The same as above in other sections	
5		<ul style="list-style-type: none"> ● Reading Topic 2 History and Civilization ● Reading Skills-Predicting information ● IELTS Reading -Gap Filling(II) <ul style="list-style-type: none"> • Notes/Table/Flow Chart/Diagram Completion • Making a prediction • Vocabulary related to the topic. 	<p>Textbook</p> <p>C10-T1-P1</p> <p>C11-T3-P1</p>
		The same as above in other sections	
6		The same as above in other sections	
		The same as above in other sections	
7		<ul style="list-style-type: none"> ● Reading Topic 3 Transport & Tourism ● Reading Skills-Identifying information ● IELTS Reading- TRUE, FALSE, NOT GIVEN or YES, NO, NOT GIVEN <ul style="list-style-type: none"> • Features • Difference between FALSE/NO and NOT GIVEN • Identification. 	<p>Textbook</p> <p>C10-T1-P2</p> <p>C10-T3-P3</p>
		The same as above in other sections	
8		The same as above in other sections	
		The same as above in other sections	
9		Mid-term Test (TBA)	
		Mid-term Test + Test Analysis	

10		Reading Topic 4 Environment & Nature ● Reading Skills-Reorganizing information ● IELTS Reading-Matching (I) <ul style="list-style-type: none"> • Matching feature • Matching in a report and literature review • Vocabulary related to the topic 	Textbook C11-T1-P3 C10-T4-P2
		The same as above in other sections	
11		The same as above in other sections	
		The same as above in other sections	
12		Reading Topic 5 Education ● Reading Skills-Paraphrasing information ● IELTS Reading-Matching (II) <ul style="list-style-type: none"> • Matching information • Paraphrase • Vocabulary related to the topic 	Textbook C10-T2-P2 C10-T4-P1
		The same as above in other sections	
13		The same as above in other sections	
		The same as above in other sections	
14		● Reading Topic 6 Biology ● Reading Skills-Summarizing information ● IELTS Reading-List of Headings <ul style="list-style-type: none"> • Features • Solutions • Distinguishing main idea from details • Vocabulary related to the topic 	Textbook C10-T2-P1 C11-T3-P2 C11-T4-P3
		The same as above in other sections	
15		The same as above in other sections	
		The same as above in other sections	
16		● Reading Topic 7 Art & Innovation ● Reading Skills-Infering information ● IELTS Reading- Multiple Choices <ul style="list-style-type: none"> • Features • Solutions • Makin g an inference • Vocabulary related to the topic. 	Textbook C11-T4-P2 C10-T2-P3 C11-T2-P3
		The same as above in other sections	
17		Review and Final Exam	
		Review and Final Exam	

Topical Course Outline (Writing Part)

Week	Date	Topics	Homework
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1	<ul style="list-style-type: none"> ● Syllabus ● Briefly introduce course learning, including course objective, teaching material, teaching methods, some classroom policies. ● Summary of Final Exam ● Unit1: Report writing 1 Different kinds of report The logical structure of listing reasons ● Unit 2: Practice writing paragraphs 	Practice writing a given topic
	The same as above in other sections	——
2	The same as above in other sections	——
	The same as above in other sections	——
3	<ul style="list-style-type: none"> ● Unit 3 Report writing 2 How to write paragraph providing solutions The languages expressing solutions ● Unit 4 Practice writing paragraphs 	Practice writing a given topic
	The same as above in other sections	——
4	The same as above in other sections	——
	The same as above in other sections	——
5	<ul style="list-style-type: none"> ● Unit 5: Academic style of essay writing 1 Avoid overusing personal pronouns Avoid absolute statements and exaggeration ● Unit 6: classroom exercises about academic style 	Exercise on page 38
	The same as above in other sections	——
6	The same as above in other sections	——
	The same as above in other sections	——
7	Unit 7: Academic style of essay writing 2 Complexity Formality <ul style="list-style-type: none"> ● Unit 8: classroom exercises about academic style 	Exercise on page 92
	The same as above in other sections	——
8	The same as above in other sections	——
	The same as above in other sections	——
9	Mid-term Test	
	Mid-term Test + Test Analysis	
10	<ul style="list-style-type: none"> ●Unit 9: Mixed questions essay Different kinds of essay in this section The solutions to different questions ●Unit 10: practice writing a given topic 	Rewrite a paragraph according to the feedback
	The same as above in other sections	
11	The same as above in other sections	
	The same as above in other sections	
12	<ul style="list-style-type: none"> ● Unit 11 Complex structures Noun clause ● Unit 12 classroom exercises 	Related exercises about noun clauses

		The same as above in other sections	
13		The same as above in other sections	
		The same as above in other sections	
14		<ul style="list-style-type: none"> ● Unit 13 Complex structures Adverb clause ● Unit 14 classroom exercises 	Related exercises about noun clauses
		The same as above in other sections	
15		The same as above in other sections	
		The same as above in other sections	
16		Review and Final Exam	
		Review and Final Exam	
17		Review and Final Exam	
		Review and Final Exam	

Topical Course Outline (Speaking Part)

Week	Date	Topics	Homework
1		<ul style="list-style-type: none"> ● Syllabus • Briefly introduce course learning, including course objective, teaching material, teaching methods. • Classroom policies and IELTS Speaking Review. ● Unit 1 Studies & Work Be able to describe one's studies and future work Be able to practice word stress Be able to give answers that are the right length 	Text Book P24-31
		The same as above in other sections	
2		The same as above in other sections	
		The same as above in other sections	
3		<ul style="list-style-type: none"> ● Unit 2 Hobbies Be able to describe likes and dislikes Be able to express frequency Be able to describe one's hobbies 	Text Book P56-63
		The same as above in other sections	
4		The same as above in other sections	
		The same as above in other sections	
5		<ul style="list-style-type: none"> ● Unit 2 Hobbies Be able to practice schwa Be able to sound polite in answers Be able to talk about one's hobbies in Part 2 &3 	Text Book P56-63
		The same as above in other sections	
6		The same as above in other sections	
		The same as above in other sections	

7	<ul style="list-style-type: none"> ● Unit 3 A Healthy Body Be able to describe fitness Be able to express one's opinions Be able to describe healthy habits	Text Book P16-23
	The same as above in other sections	
8	The same as above in other sections	
	The same as above in other sections	
9	Mid-term Test	
	Mid-term Test + Test Analysis	
10	<ul style="list-style-type: none"> ● Unit 3 A Healthy Body Be able to describe fitness in Part 2&3 Be able to express enthusiasm Be able to express opinions	Text Book P16-23
	The same as above in other sections	
11	The same as above in other sections	
	The same as above in other sections	
12	<ul style="list-style-type: none"> ● Unit 4 People & Relationships Be able to describe family matters Be able to express oneself fluently Be able to use strong and weak forms in one's answer	Text Book P8-15
	The same as above in other sections	
13	The same as above in other sections	
	The same as above in other sections	
14	Speaking Final Exam	
	Speaking Final Exam	
15	Speaking Final Exam	
	Speaking Final Exam	
16	Review and Final Exam	
	Review and Final Exam	
17	Review and Final Exam	
	Review and Final Exam	

Note: Some chapters or sections may leave for self-study, this is the students' duty to learn and understand, and they may also be included in the quizzes or exams.

A review in Chinese may be held during L.C. and O.H. in the semester.

Cheating and Plagiarism

Cheating is not tolerated. Any student caught cheating on a quiz; test or exam will be given a mark of zero (0) for the particular work. At the beginning of the semester the definition of plagiarism will be carefully explained, when any thoughts or writings of another person are used, they must be clearly identified (usually one uses quotation marks) and the source notes. **If any student is caught cheating on any homework assignment, the highest score the student can earn in that course is a "C".**

Important Dates

Fall Semester, 2020

Aug. 29

August 31, 2020 --January 10, 2021

Registration

Aug. 31	Classes Begin
Sept. 28	Classes Begin (Freshmen)
Oct. 26-Nov.1	Midterm Test
Jan.1, 2021	New Year's Day Holiday(tentative)

Note: This syllabus is tentative and may be changed or modified throughout the semester. All students will be notified and a new syllabus will be given.

Instructor: _____ **Department Head:** _____

